



PSA 2 Area Agency on Aging

Meeting of the

EXECUTIVE BOARD

Monday, February 6, 2012

10:00 a.m.

Mt. Senior Center

20635 Roff Way, Burney, CA

AGENDA

(Items may not be heard in the order posted)

1. **Call to Order** – Executive Board Chairman, Terry Williams
2. **Roll Call (Establishment of a quorum)**
3. **Approval of Agenda (Changes, additions and/or deletions) ***
4. **Approval of Consent Agenda (Topics in this category may be voted in a block as one item)***
 - Executive Board Meeting Minutes (November 7, 2011)
 - Director's Administrative Reports (October, November, and December, 2011)
 - Financial Package & Related Check Registers (October, November, and December, 2011)
5. **Open Session** (Opportunity to hear comments from the community)
6. **Executive Board Report**
7. **Advisory Council Report** – Advisory Council Co-Chairmen, Debbie McClung and Debbie Weiland
8. **Executive Director's Report** – Executive Director, Barbara Swanson
 - Lassen Senior Services - update
 - Modoc County Senior Citizens - status
 - RFP (Titles III E and III D) – status
 - Other
9. **Revision of 2011-2012 Executive Board Meeting Calendar***
10. **Notice of Intention to Adopt or Amend a Conflict-of-Interest Code***

Serving

Seniors

In

Lassen,

Modoc,

Shasta,

Siskiyou,

&

Trinity

Counties

Terry Williams
Chairman,
PSA 2 Executive Board

Debbie McClung /
Debbie Weiland
Co-Chairmen,
PSA 2 Advisory Council

Barbara Swanson
Executive Director,
PSA 2 AAA

11. New Business: (none)

12. Old Business:

- Closed Session: Executive Director's Performance Evaluation FY 10/11 (Per Government Code §54957(b))*
- Announcement of Executive Director's Performance Evaluation

13. Correspondence:

Incoming - (none)

Outgoing - (none)

14. Adjournment *

NOTE: WHILE THE MEETING IS ANTICIPATED TO ADJOURN BY 12:00, MEMBERS MAY CHOOSE TO BRING LUNCH.

Attachments:

Executive Board Meeting Minutes (November 7, 2011)

Director's Administrative Reports (October, November, and December, 2011)

Financial Package & Related Check Registers (October, November, and December, 2011)

2011-2012 Executive Board Meeting Calendar

Suggested Executive Board Meeting Dates

Notice of Intention to Adopt or Amend a Conflict-of-Interest Code

OAA Request for Proposal (RFP) Time Line, July 1, 2012 – June 30, 2016 (2nd RFP)

***Indicates Possible Board Action**

SISKIYOU COUNTY – PLEASE BRING DONUTS

Agenda Authored by B. Swanson, PSA 2 Executive Director. Questions regarding the agenda may be directed to B. Swanson.