



PSA 2 Area Agency on Aging

**Joint Meeting of the
EXECUTIVE BOARD AND ADVISORY COUNCIL**
Monday, May 2, 2011
10:00 a.m.

***Revised* AGENDA**

(Items may not be addressed in the order posted)

Serving

Seniors

In

Lassen,

Modoc,

Shasta,

Siskiyou,

&

Trinity

Counties

Terry Williams
Chairman,
PSA 2 Executive Board

Alan Masden
Chairman,
PSA 2 Advisory Council

Barbara Swanson
Executive Director,
PSA 2 AAA

1. **Call to Order** – Executive Board Chairman Terry Williams
2. **Roll Call (Establishment of a quorum) / Introductions & Welcomes**
3. **Approval of Agenda (Changes, additions and/or deletions) ***
4. **Approval of Consent Agenda (Topics in this category may be voted in a block as one item)***
 - a) Executive Board Meeting Minutes (3/7/11)
 - b) Advisory Council Meeting Minutes (3/25/11)
 - c) Director's Administrative Reports (Feb '11, Mar '11)
 - d) Financial Package & Related Check Registers (Feb '11, Mar '11)
5. **Open Session** (Opportunity to hear comments from the community)
6. **Executive Board Report**
7. **Advisory Council Report** – Advisory Council Chairman Alan Masden
 - FY 10/11 Advisory Council Annual Report
 - Other
8. **Executive Director's Report** – Executive Director Barbara Swanson
9. **Acknowledge Proclamation for May, 2011 as Older American's Month "Older Americans: Connecting the Community"**

- 10. Volunteer Appreciation – Terry Williams, Executive Board Chairman**
- 11. Approval of FY 10/11 Provider Allocation (Amendments 1 & 2) and NGA Activity Summary***
- 12. Approval of Board Resolution for Executive Director to Sign CDA FY 11/12 Contracts: AP-1112-02 & HI-1112-02 and All Related Amendments***
- 13. Authorization of FY 11/12 Provider Allocation Estimates***
- 14. Approval of FY 09/10 Audited Financial Statements***
- 15. Discussion of CSL positions**
- 16. CSL Election:**
 - **Senior Senator*** (Advisory Council vote) – To fulfill the term of the Senior Senator position formerly held by J.D. Leitaker, which expires 4/30/14
 - Recommendation of nomination to Executive Board
 - Appointment of Senior Senator by the Executive Board*
 - **Senior Assemblyman*** (Advisory Council vote) – To fulfill the term of the Senior Senator position currently held by Kenneth Ryan, which expires 4/30/14
 - Recommendation of nomination to Executive Board
 - Appointment of Senior Assemblyman by the Executive Board*
- 17. Request for Proposal (RFP) Training – Executive Director and Marie Ingram-Executive Board Member**
- 18. Consideration of Executive Director’s Performance Evaluation Procedural Change***
- 19. Closed Session: Executive Director’s Performance Evaluation FY 08/09 (Per Government Code §54957(b))***
- 20. New Business:** (none)
- 21. Old Business:** (none)
- 22. Correspondence:**
 - Incoming** - (none)
 - Outgoing** - (none)
- 23. Adjournment ***

NOTE:

AS THIS MEETING IS EXPECTED TO RUN AFTER 1:00 P.M., LUNCH WILL BE PROVIDED.

Attachments:

Executive Board Meeting Minutes (3/7/11)
Director's Administrative Reports (Feb '11, Mar '11)
Financial Package & Related Check Registers (Feb '11, Mar '11)
FY 10/11 Advisory Council Annual Report
Provider Allocation FY 10/11 Amendments 1 & 2 and NGA Activity Summary
Board Resolution Form FY 11/12 CDA Contracts
Provider Allocation Estimates FY 11/12
Audited Financial Statement for the Year Ended June 30, 2010
Executive Board Member Roster 10/11
Advisory Council Member Roster 10/11

***Indicates Possible Board Action**

Agenda Authored by B. Swanson, PSA 2 Executive Director. Questions regarding the agenda may be directed to B. Swanson.