



PSA 2 Area Agency on Aging

Virtual Meeting of the **PSA 2 AAA EXECUTIVE BOARD**

Monday, May 19, 2025 - 10:00 a.m.

AGENDA

(Items may not be heard in the order posted)

- 1. Call to Order & Flag Salute** (Executive Board Chairman, Jill Cox)
- 2. Roll Call** - (Establishment of a Quorum / Guest Introductions)
- 3. Approval of Agenda** (Changes, additions, deletions)*
- 4. Approval of Consent Agenda** (Topics in the category may be voted on in a block as one item)*
 - a) Minutes of the Executive Board Virtual Meeting (April 21, 2025)
 - b) Director's Administrative & Program Reports (April 2025)
 - c) Check Registers & Financials (April 2025)
- 5. Open Session** (Opportunity to hear comments from the community – 3 minute limit)
- 6. Executive Board's Report**
- 7. Advisory Council Report** – Mike Cottone, Chairman
 - Report on Advisory Council Activities
 - Advisory Council Membership Status
 - Other

Serving

Seniors

In

Lassen,

Modoc,

Shasta,

Siskiyou,

&

Trinity

Counties

Jill Cox
Chairman,
PSA 2 Executive Board

Mike Cottone
Chairman,
PSA 2 Advisory Council

Teri Gabriel
Executive Director,
PSA 2 AAA

8. Executive Director's Report – Executive Director, Teri Gabriel

- a) Older Americans Month – 2025 Theme “Flip the Script on Aging”
- b) Older American Act Funding
- c) Master Plan for Aging Initiatives
- d) Other Agency Activity

9. Approval of FY 2025/2026 Service Provider and Direct Service Allocations [Including All Amendments and Notice of Grant Awards (NGA) Activity Summaries] *

10. Approval to Authorize Executive Director to Sign FY 2025/2026 Service Provider Contracts & Related Amendments*

11. Approval of FY 2025/2026 County Match*

12. Approval of FY 2025/2026 Staff Benefits*

13. Approval of FY 2025/2026 Proposed AAA Administrative Budget and Budget Narrative*

14. Approval of FY 2025/2026 Proposed Ombudsman Program Budget and Budget Narrative*

15. New Business:

- Next Scheduled Executive Board Virtual Meeting – Monday, June 16, 2025
 - Collaborative Virtual Meeting with PSA 2 Advisory Council
 - Elder Abuse Awareness Month

16. Old Business:

17. Correspondence:

- Incoming – Letter from Redding Area Bus Authority (RABA) Transit Manager
- Outgoing – Response Letter to RABA Transit Manager from Chairman Jill Cox

18. Adjournment

***Indicates Possible Board Action**

Attachments:

Minutes of the Executive Board Virtual Meeting (April 21, 2025)
Director's Administrative & Program Reports (April 2025)
Check Registers & Financials (April 2025)
FY 2024/2025 Executive Board Member Roster
FY 2024/2025 Advisory Council Member Roster
2025 Older Americans Month Poster
FY 2025/2026 Provider Allocation and NGA Activity Summary

FY 2025/2026 County Match

FY 2025/2026 Staff Benefits

Proposed FY 2025/2026 AAA Administrative Budget and Budget Narrative

Proposed FY 2025/2026 Ombudsman Program Budget and Budget Narrative

Letter from Redding Area Bus Authority (RABA) Transit Manager

Response Letter to RABA Transit Manager from Chairman Jill Cox

PSA 2 Area Agency on Aging 2025 Executive Board Members

		Alternates
Lassen County	Supvr. Gary Bridges Kay White	Supvr. Tom Neely
Modoc County	Supvr. Casey Cockrell Roberta Hohman	Supvr. Shane Starr
Shasta County	Supvr. Matt Plummer Supvr. Kevin Crye	Supvr. Chris Kelstrom
Siskiyou County	Supvr. Nancy Ogren – <i>Vice-Chairman</i> Marie Ingram	Supvr. Ed Valenzuela
Trinity County	Supvr. Jill Cox - <i>Chairman</i> Supvr. Ric Leutwyler	VACANT

*****MEETING CANCELLATION PROCEDURES*****

If it is necessary to cancel an in-person meeting due to inclement weather or other unforeseen circumstances, the Area Agency on Aging staff shall attempt to notify Executive Board members via e-mail and/or telephone the day prior to the meeting.

If weather conditions are questionable and you have not been contacted, please call the Area Agency on Aging at (530) 842-1687.

NEXT SCHEDULED VIRTUAL MEETING:

Executive Board Virtual Meeting
Monday, June 16, 2025



**Unapproved Minutes of the
PSA 2 Area Agency on Aging
Executive Board Virtual Meeting**

April 21, 2025

1. Call to Order & Flag Salute

The Executive Board Virtual Meeting was called to order by Supervisor Nancy Ogren, Vice-Chairman, at 10:03 a.m.

2. Roll Call

Executive Board Members Present:

Kay White, Supervisor Tom Neely (Alt.), Supervisor Casey Cockrell, Supervisor Shane Starr, (Alt.), Supervisor Matt Plummer, Supervisor Chris Kelstrom (Alt.), Supervisor Nancy Ogren, Supervisor Ed Valenzuela (Alt), and Supervisor Ric Leutwyler. A quorum was established.

Executive Board Members Absent:

Supervisor Gary Bridges (Ex.), Roberta Hohman (Ex.), Supervisor Kevin W. Crye, Marie Ingram (Ex.) and Supervisor Jill Cox (Ex).

Guests Present:

Cheryl Rushton, PSA 2 Program Coordinator; Andrea Sutton, PSA 2 Fiscal Manager; Pam Smith-Jimison, PSA 2 HICAP Program Manager; Mike Cottone, Advisory Council Chairman; Jerry Kirouac, PSA 2 Ombudsman Program Manager; Laurie Wayne, Advisory Council member & UC Cooperative Extension for Lassen, Modoc, Siskiyou Counties; and John Andoh, Transit Manager with Redding Area Bus Authority.

3. Approval of Agenda*

MSP: Supervisor Valenzuela motioned for the approval of the agenda, seconded by Supervisor Plummer, all aye, motion carried.

4. Approval of Consent Agenda*

MSP: Supervisor Valenzuela motioned for approval of the Consent Agenda, seconded by Supervisor Cockrell, all aye, motion carried.

5. Open Session

John Andoh, Transit General Manager for the Redding Area Bus Authority (RABA), addressed the Executive Board regarding RABA's contracted services with PSA 2 AAA to provide transportation services to seniors in Shasta Co. Since February, after a challenging contract negotiation process, RABA provided 5,700 trips for 250 registered seniors which continues to grow monthly. Mr. Andoh addressed a letter he submitted to the Board members on Sunday addressing the latest issue with data reporting since launching the program, WellSky data reporting in the system and the potential resolution offered by PSA 2 in August 2024. The program benefits seniors in Shasta Co. and increases continue to show that. This is a simple program to track, report, and reimburse compared to other programs offered by PSA 2. Mr. Andoh is looking to the Executive Board to help provide guidance and direction regarding RABA's concerns addressed in the letter and desired outcome to benefit the seniors in Shasta Co. who depend on this program to access quality of life opportunities. Mr. Andoh thanked the Executive Board for listening and looks forward to hearing from PSA 2 on next steps toward a resolution to RABA's concerns.

Vice-Chairman Ogren confirmed a letter had been received by RABA and requested Director Gabriel to forward the letter to the Executive Board.

6. Executive Board's Report

No report.

7. Advisory Council Report – Mike Cottone, Chairman

Mike reported on the Advisory Council's last meeting on March 28, 2025. There was a nice turnout of guests from Siskiyou Co. Public Health, CalFresh Healthy Living, and Passages Caregiver Resource Center. Mike shared the TACC (Triple A Council of CA) with the Advisory Council and provided an update from the CA Senior Legislature proposed bills including providing telehealth services, the increase on nursing care allowance, and Senior Rally Day on May 6th which offers virtual participation. A nutrition report was also provided on activities in Shasta and Trinity Counties including senior nutrition programs offering community gardens. A Siskiyou Co. Advisory Council member reported that food distribution is now being distributed by the local Baptist Church in Tulelake. Advisory Council members are attending Mental Health Services Act (MHSA) quarterly workgroups in Shasta and Trinity Counties. The public comment period is approaching for the MHSA 2025/2026 plans. Mike will report to the Executive Board and Advisory Council once the MHSA plan is available from Trinity Co. Mike also reported that the Health and Human Services and the Behavioral Health departments recently merged in Trinity Co. to become a HHS Agency. A new MHSA Coordinator has been appointed in Trinity Co. Dignity Health Connected Living reported a second food bank day is being offered each month for food distribution to older adults. The Ombudsman Program Manager, Jerry Kirouac, offered a nice presentation on Ombudsman Program activity in the PSA 2 region. Mike also reported on the activity with the Advisory Council News Brief, which accompanies the quarterly

HICAP newsletter. The Area Plan objective 2M was also revised to include Advisory Council's support to promote Digital Divide awareness. Mike also reported the Triple A Council of CA meeting offered presentations by UC Davis on rural policy brief issues on homeless and long-term support and advocacy efforts. A presentation was also provided on potential Medicaid reductions and advocacy efforts. The CA Association of Area Agencies on Aging will host their annual conference in November.

8. Executive Director's Report –Teri Gabriel, Executive Director

a. Update Older Americans Act Funding

Director Gabriel reported that USAging, the national association of Area Agencies on Aging, announced that the Administration of Community Living (ACL), which oversees the Older Americans Act programs at the federal level, had been significantly reduced as part of the reorganization of the federal Health and Human Services Agency. ACL is being restructured under the Center for Medicare and Medicaid Services. There is no word from CDA regarding the impact to AAAs on the restructuring of ACL would have on OAA services nor the release in funding to the state and AAAs. The CA Association of Area Agencies on Aging (C4A) shared a leaked proposed federal budget for 2026 which indicates the reduction or complete elimination of federal funding for some of the AAA funded programs. Planning Estimates from CDA indicating the proposed funding allocated to each AAA in FY 2025/2026 have been delayed. CDA has hoping to release Planning Estimates in early to mid-May. CDA does not anticipate there would be a significant change to funding levels in the next fiscal year. In the interim, CDA has asked that American Rescue Plan Act be spent first while anticipating the release of federal funding for the current year. Proposed federal funding reductions or eliminations include the Ombudsman Program, and the Health Insurance Counseling and Advocacy Program (HICAP), although most of the funding for these direct AAA services is state funding. A reduction in Congregate and Home Delivered Meal services funding is proposed with a slight increase to Nutrition Services Incentive Program (NSIP) funding. Title III B Supportive Service and III E Family Caregiver Support Programs continue to be funded. Proposed federal funding elimination could also impact county Adult Protective Services programs. In the interim, CDA is encouraging AAAs to carry on as usual. A copy of the proposed 2026 federal budget will be shared with the Executive Board. Director Gabriel addressed a question from Supervisor Plummer on the funding elimination proposed for Adult Protective Services.

b. Update on California Department of Aging (CDA) Financial Support Review Outcome

Director Gabriel reported on the Financial Support Review is conducted every other year by CDA to assess the AAA's standard operating practices pertaining to the use of CDA funding and to provide technical support. The four areas of improvement requested include conducting a physical inventory to reconcile PSA 2-funded equipment purchased by contracted service providers. During the pandemic, photos of the equipment were accepted by CDA; however, we are now being asked to return to the physical inventory reconciliation process. Additionally, CDA requests that the AAA ensure invoices are verified for reimbursable expenses more frequently as reported by the contracted service providers. The AAA currently reviews invoices only during the annual fiscal monitoring process. Further, CDA requests that the AAA enhance current the policy & procedures to perform annual closeout reconciliations. CDA is requesting a secondary review before

submitting closeouts following the end of the fiscal year. Resolving this matter would require hiring additional staff which will be considered pending confirmation there would be no reduction to AAA administrative funding in the coming fiscal year. The fourth area identified for improvement has since been resolved. CDA requested that the corrective action plan reports from the annual fiscal monitoring be released to contracted service providers separate of the program monitoring findings. This timing change would require contracted service providers to resolve identified fiscal findings more rapidly.

c. Update on 2025 Senior Farmers Market Nutrition Program

Director Gabriel explained that each year, the Senior Farmers Market Nutrition Program (SFMNP) vouchers are available for distribution through the AAAs. In the past, vouchers issued to the AAAs were distributed to contracted nutrition service providers for income eligible seniors to purchase produce at their local farmer's market. While the number of vouchers received by AAAs has drastically reduced over the years, the value of a packet of vouchers has increased to as much as \$50. Due to the difficulty experienced by the farmers to redeem the vouchers at their local banks, the 2025 SFMNP will transition to an electronic process to distribute the SFMNP value to participating seniors. Director Gabriel explained the process required to load the SFMNP value onto a debit card system for redemption would be challenging for the AAA to carry out with no funding available to support the administrative tasks and equipment necessary for the SFMNP. With the local partnership with the Center for Healthy Communities in Chico, and the UC Cooperative Extension (UCCE) serving Lassen, Modoc and Siskiyou Counties, the administrative side of the program can be carried out for PSA 2 seniors to participate in the program. The UCCE will also be working with local farmers to prepare them for processing the SFMNP debit cards. PSA 2 contracted nutrition service providers will continue their role to help identify program eligible seniors from their program participants. Due to the proximity of the nearest farmers market, there are nutrition services providers who routinely decline the SFMNP vouchers due to the difficulty their seniors experience in getting to the local farmers market. In the past, any undistributed SFMNP vouchers were reallocated to a nutrition program routinely seeking additional vouchers. The duration of each county's farmers market can also play a role in the success of voucher redemption.

d. Other Agency Activity:

Director Gabriel announced the Siskiyou Healthy Aging Fair which is held each year in Yreka. This year the event will be held on Wednesday, May 14th in partnership with Madrone Senior Services and Siskiyou County Public Health. The Healthy Aging Fair offers resources to the community as well as an opportunity for networking between organizations participating in the event. Participation in local senior resource events throughout the 5-county region is collaborated with the PSA 2 HICAP and Ombudsman Programs.

Free Family Caregiver Support presentations continue to be offered in all 5-counties with the support of contracted caregiver consultants. Director Gabriel referenced the event flyers in the board packet while noting the outcome of the most recent event in Trinity Co.

The AAA continues to work with the Alzheimer's Association to host Alzheimer's and Dementia trainings for first responders. Post cards were released to local fire stations in late March by the Alzheimer's Association to help raise awareness and interest in the

trainings.

The Local Master Plan for Aging has extended the deadline for a local survey to gather data on older adult needs throughout the north state. Hardcopy surveys are available for circulation to Home Delivered Meal program participants will be encouraged.

Director Gabriel announced the AAA has been in communication with a representative with AT&T for the distribution of laptops to local seniors in response to the Digital Divide. Fifty laptops will be available to seniors in the AT&T service area of PSA 2. The AT&T laptops include 1-year of technical support.

9. Approval of the Request for Proposal (RFP) Review Committee's Funding Recommendation for Lassen Co. Nutrition Program Services during Contract Period FYs 2025-2028*

Director Gabriel provided the Executive Board with a background on the need to conduct a RFP process in Lassen Co. for nutrition services which was initiated in January 2025. Dignity Health Connected Living in Shasta Co. stepped forward in FY 2024/2025 to provide C-1 Congregate Meal, and C-2 Home Delivered Meal services in Lassen Co. until the RFP process could be conducted to identify an organization to continue nutrition services during the next 3-year funding period through FY 2027/2028. Supervisor Neely addressed the Executive Board on the need to reestablish a nutrition program in Lassen Co. and addressed the recommendation of the RFP Review Committee to award Dignity Health Connected Living with PSA 2 nutrition funding to continue the program in Lassen Co. Blue Ox Bistro also applied for the C-1 Congregate Meal funding but was not ready to step up at this time. Supervisor Neely hopes Dignity Health Connected Living can launch in-person C-1 Congregate Meal services soon. Supervisor Ogren, who also served on the RFP Review Committee, shared her thoughts on the RFP process for Lassen Co. Director Gabriel stated the amount of C-1 Congregate Meal funding to be awarded to Dignity Health Connected Living is \$77,124 and C-2 Home Delivered Meal funding in the amount of \$193,108.

MSP: Supervisor Plummer motioned for the Approval of the Request for Proposal (RFP) Review Committee's Funding Recommendation for Lassen Co. Nutrition Program Services during Contract Period FYs 2025-2028, seconded by Supervisor Cockrell, all aye, motion carried.

10. Approval of PSA 2 AAA Basic Financial Statements and Single Audit Report for Year Ended June 30, 2024*

Director Gabriel explained this was the first time AAA staff worked with Hiep Pham, CPA to conduct the single audit for FY 2023/2024. As indicated in the report, there were no findings to report. Additionally, this audit noted that the findings identified in the FY 2022/2023 single audit were fully and effectively resolved.

MSP: Supervisor Kelstrom motioned for the Approval of PSA 2 AAA Basic Financial Statements and Single Audit Report for Year Ended June 30, 2024, seconded by Supervisor Valenzuela, all aye, motion carried.

Supervisor Ogren acknowledged the PSA 2 Fiscal Manager's efforts to achieve no findings

in the audit with the many funding pools to manage.

11. Authorization for Executive Director to Sign Agreement with Siskiyou Community Resource Collaborative to Provide CalFresh Outreach Services*

Director Gabriel explained the challenges the AAA is experiencing with spending down the CalFresh Outreach funding awarded by the California Department of Aging (CDA). Upon addressing the matter with CDA, the concept of subcontracting the service was discussed. In approaching the Siskiyou Community Resource Collaborative (SCRC), the Executive Director explained that their staff was experienced in providing the CalFresh Outreach service as they had a grant with the Center for Healthy Communities in Chico to provide the same CalFresh service. The SCRC is interested in continuing the service as the assistance provided to older adults applying for CalFresh benefits is greatly needed. CDA has approved a budget for this subcontractor arrangement between PSA 2 AAA and SCRC. Director Gabriel added that neither the AAA nor SCRC have the authority to approve CalFresh applications; that approval will remain at each respective county's Health and Human Services departments. The amount of CalFresh funding to be subcontracted to the SCRC for this service in the amount of \$44,447 for the period of April 2025 – September 30, 2025. CalFresh Outreach funding is expected to continue over the next few fiscal years; however, funding levels have yet to be confirmed by CDA. Further, Director Gabriel and the PSA 2 Fiscal Manager plan to re-evaluate the success of the CalFresh Outreach subcontractor arrangement prior to the start of the next funding period.

MSP: Supervisor Cockrell motioned for the Authorization for Executive Director to Sign Agreement with Siskiyou Community Resource Collaborative to Provide CalFresh Outreach Services, seconded by Supervisor Plummer, all aye, motion carried.

12. Approval of FY 2025/2026 Draft Area Plan Update*

Director Gabriel explained the 4-year Area Plan and subsequent Area Plan Update process and further addressed the new Area Plan Update process introduced by CDA this year. The new Area Plan submission includes the use of a spreadsheet to identify updated areas to the 4-year Area Plan which essentially acts as a summary of changes. Director Gabriel highlighted each section in the summary where a change to the language was made. The service unit plan was also reviewed indicating the level of services planned for the next fiscal year. There were no changes to the intent to provide direct services by the AAA. The Executive Board and Advisory Council membership and officer lists were updated for the current fiscal year. The updated Organizational Chart indicates an additional Ombudsman II has been added to the Ombudsman Program. Director Gabriel revisited the units of service section of the Area Plan providing an explanation on the variances from the previous fiscal year. Upon inquiry by Supervisor Plummer, Director Gabriel and the PSA 2 Program Coordinator explained that the number of Home Delivered Meals appears lower than the prior year's projected number due to a portion of the Home Delivered Meal services being expensed to non-Older Americans Act funding, such as Modernizing Older Californians Act, which causes the data to be reported separately. Director Gabriel also addressed the variance in Family Caregiver Support Program units of service.

MSP: Supervisor Valenzuela motioned for the Approval of FY 2025/2026 Draft Area Plan Update, seconded by Supervisor Plummer, all aye, motion carried.

13. New Business:

Next scheduled Executive Board Virtual Meeting – Monday, May 19, 2025.

Director Gabriel added that the next board meeting will include the budgets for the next fiscal year. She further explained that if CDA's Planning Estimate for FY 2025/2026 has not been received prior to release of the May meeting packet, the same funding levels as FY 2024/2025 would be presented to the Executive Board. Director Gabriel explained CDA's planning estimate process and the importance of staying on track with the release of service provider contracts for the next fiscal year.

14. Old Business: None

15. Correspondence:

Incoming – The letter received by Redding Area Bus Authority will be forwarded to the Executive Board.

Outgoing – None

16. Adjournment:

The PSA 2 Executive Board Virtual Meeting was adjourned at 11:21 a.m.

Respectfully submitted,



Teri Gabriel,
Executive Director

Director's Administrative & Program Report
April 2025

4b

AREA AGENCY ON AGING ACTIVITY

Administrative Activities:

Continued Support to Advisory Council re: Membership Recruitment, Member Renewal Process & Developed Activity Reporting Procedures
Continued Aging in Place Fall Prevention Program with Modernizing Older Californians Act Funding
Continued Efforts to Subcontract CalFresh Outreach Program with Siskiyou Community Resource Collaborative
Continued Lassen Co. Request for Proposal (RFP) Process for Congregate and Home Delivered Meal Services
Continued Efforts toward Completing FY 2025/2026 Area Plan Update Process with for CA Department of Aging (CDA)
Continued Efforts to Release American Rescue Plan Act (ARPA) Funding to Contracted Service Providers
Continued Support to Advisory Council toward Releasing Quarterly News Brief
Continued Scheduling FY 24/25 Program Monitoring Meetings with Contracted Service Providers
Continued Efforts to Prepare for Electronic 2025 Senior Farmer's Market Nutrition Program Distribution Process with Community Partners

Efforts to Achieve Goals & Objectives:

CE 2F	Continued Efforts to Plan for Direct III E Family Caregiver Support Program Events with Caregiver Support Consultants
CE 2F	Continued Efforts with Alzheimer's Association to Host First Responder Alzheimer's Disease Trainings
CE 2K	Continued Planning for Siskiyou Family YMCA Presentation on Fall Prevention and Senior Fitness Testing Event
CO 2I	Prepared for and Hosted Siskiyou Alliance Against the Abuse of Aging and At-Risk Adults (SA6) Virtual Meeting
CE 2M	Continued Efforts toward Free Laptop Distribution with AT&T Outreach Representative
CE 2G	Continued Planning for Hosting Siskiyou Healthy Aging Fair in Yreka (May 2025)

Contracts Executed:

Dignity Health Connected Living – #3006-2425-A12 Modernizing Older Californians Act, Amendment 1
III E Family Caregiver Support Program Presentation Agreements with Maggie McNamara & Kelsi Halvarson Consulting
Dignity Health Connected Living – #3006-2425-A12, Amendment 4

Technical Assistance to Service Providers:

Dignity Health Connected Living
Roderick/Hayfork Senior Nutrition Program

Redding Area Bus Authority (Extensive)
Big Valley 50 Plus

Meetings Attended:

CO 2J	Hosted Virtual Meeting with Trinity Co. Behavioral Health / Mental Health Services Act Coordinator – (4/2)
	Participated in Virtual Meeting with Dignity Health Connected Living re: Transportation Vehicle Purchase with ARPA funding – (4/2)
CE 2G	Participated in Older Adult Policy Council Virtual Meeting – (4/3)
CE 2G	Conducted Presentation for CalPERS State Retirees with HICAP Program Manager, Yreka – (4/3)
	Met with HICAP Program Manager re: Program Budget, Program Funding & Volunteer Appreciation Event Planning, Yreka – (4/3)
	Participated in CA Association of Area Agencies on Aging (C4A) Planner's Meeting – (4/7)
	Participated in CDA hosted Fiscal & Operations Virtual Meeting – (4/8)
	Participated in Quarterly CalFresh Expansion Budget & Program Discussions – (4/8)
	Participated in CDA hosted Webinar: Area Plan Guidance Revised for FY 25/26 – (4/9)
	Participated in Webinar: Staying Aligned in Uncertain Times – A Joint Advancing State and USAGing Conversation – (4/9)
	Participated in Guaranteed Income Program Discussion - CORE & AAA Grant Virtual Introduction – (4/9)
CO 2I	Hosted Siskiyou Alliance Against the Abuse of Aging and At-Risk Adults (SA6) Virtual Meeting – (4/10)
CE 2K	Participated in Siskiyou Family YMCA Presentation on Fall Prevention Program and Senior Fitness Testing Event – (4/11)
	Participated in Family Caregiver Support Presentation - Preventing Burnout, Yreka – (4/16)
	Hosted Lassen Co. RFP Review Committee Applicant Virtual Interviews – (4/17)
CE 2M	Participated in Virtual Meeting with AT&T Outreach Representative re: Free Laptop Distribution Program – (4/17)
CO 2J	Participated in Diversability Advocacy Network Virtual Meeting – (4/18)
	Virtual Meeting with Shasta Co. Executive Board Member re: Redding Area Bus Authority (RABA) Data Reporting Requirement – (4/21)
	Hosted PSA 2 Executive Board Virtual Meeting – (4/21)
	Hosted Phone Meeting between PSA 2 Fiscal Manager and RABA Fiscal Staff – (4/21)
	Participated in CDA hosted Webinar: Intrastate Funding Formula Development – (4/22)
	Participated in CalFresh Food Branding Webinar – (4/22)
CO 3D	Participated in Siskiyou Co. Social Services Transportation Advisory Committee Meeting, Yreka – (4/22)
CE 2F	Participated in Eskaton Washington Manor Resource Fair, Mt. Shasta – (4/22)
CE 2J	Participated in Siskiyou Health Care Coalition Virtual Meeting – (4/23)
	Participated in CA Association of Area Agencies on Aging Virtual Board Meeting – (4/23)
CO 2G	Participated in Local Master Plan for Aging Virtual Meeting – (4/23)
	Hosted in Virtual Meeting with PSA 2 Ombudsman Program Manager re: Area Plan Update Objective Revisions – (4/24)

	Participated in Virtual Meeting with Center for Healthy Communities and UC Cooperative Extension re: 2025 Senior Farmer's Market Nutrition Program Process – (4/25)
	Hosted Advisory Council Virtual Meeting – (4/25)
	Met with PSA 2 Registered Dietician (RD) regarding Findings with Roderick/Hayfork Senior Nutrition Program Quarterly RD Evaluation, Yreka – (4/28)
CE 2F	Phone Meeting with Alzheimer's Association Community Engagement Manager re: Next Steps with First Responder and Healthcare Professionals Trainings – (4/29)
	Participated in Virtual Introductory Meeting with CDA and Siskiyou Community Resource Collaborative Executive Director re: CalFresh Outreach Subcontractor Partnership – (4/29)
	Participated in Virtual Meeting with Redding Area Bus Authority and WellSky Software – (4/29)
	Participated in Virtual Training offered by CA Dept. of Food & Agriculture re: Senior Farmer's Market Nutrition Program Instruction – (4/29)
CO 2H	Participated in Siskiyou Community Nutrition Advisory Council (CNAC) Meeting – (4/30)

HEALTH INSURANCE COUNSELING AND ADVOCACY PROGRAM (HICAP) ACTIVITY

	Conducted HICAP Presentation to CA State Retiree Members, Redding – (4/2)
	Conducted HICAP Presentation to CA State Retiree Members with PSA 2 AAA, Yreka – (4/3)
	Participated in Redding Parkinson's Support Group Annual Conference and Resource Fair – (4/11)
	Participated in Radio Interview with Kelly Frost – Senior Freedom in Action – (4/12)
	Hosted April HICAP Update Training – (4/14)
	Hosted HICAP Staff & Volunteer Update Training, Redding – (4/17)
	Participated in PSA 2 Executive Board Virtual Meeting – (4/21)
	Attended CDA-hosted HICAP Spring Training, Sacramento – (4/22 – 4/24)
	Participated in CDA-hosted HICAP Modernization Core Partners Meeting #3 – (4/25)

OMBUDSMAN PROGRAM ACTIVITY

	Participated in State Ombudsman Analyst Virtual Meeting – (4/1)
	Participated in Marketing/Webpage Meeting with My Umbrella Marketing – (4/1)
	Participated in State Long-Term Care Ombudsman Program Monthly Virtual Meeting – (4/2)
	Participated in CalDART (Disaster Airlift Response Team) Virtual Introductory Meeting – (4/2)
	Participated in Monthly Ombudsman Meeting with CA Department of Public Health (CDPH) – (4/2)
	Participated in Older Adult Policy Council Virtual Meeting, Shasta Co. – (4/3)
	Participated in Shasta County Volunteer Organizations Active in Disaster (VOAD) Virtual Meeting – (4/3)

Participated in CDPH Meeting at Shasta Co. Veterans Administration, Redding – (4/7)
Hosted Ombudsman Staff Meeting, Redding – (4/8)
Participated in Family Council Meeting, Shasta Co. - (4/8)
Participated in Quarterly Virtual Meeting with Community Care Licensing – (4/10)
Participated in Advocacy Coalition External Partners Virtual Meeting – (4/14)
Conducted Monthly Ombudsman Staff Meeting, Redding – (4/15)
Participated in Family Council Meeting, Lassen Co. – (4/15)
Participated in Diversability Advocacy Network Virtual Meeting – (4/18)
Participated in PSA 2 Executive Board Virtual Meeting – (4/21)
Participated in Volunteer Recruitment Strategies Virtual Meeting hosted by State Ombudsman's Office – (4/21)
Participated in Webinar: Provider Informational Call - Record Keeping and Maintenance of Facility Files – (4/24)
Participated in Virtual Meeting with PSA 2 Program Coordinator re: Area Plan Update Objective Revisions – (4/24)
Participated in Advisory Council Virtual Meeting – (4/25)
Participated in Multidisciplinary Team Meeting, Shasta Co. – (4/25)
Participated in Siskiyou Community Resource Fair, Dunsmuir – (4/25)
Participated in Veterans Administration Resident Council Meeting, Shasta Co. – (4/28)
Testified Virtually in Court Proceedings re: Shasta Co. Long-Term Care Resident – (4/30)

Information Assistance Spreadsheet - FY 24/25
4th Qtr. (April 1- June 30)

Month	Number of Calls	60+	Disabled	Contact	County	Greatest Need	FU Requested
April	25	23	2	Phone Walk-in Website	Lassen=0 Modoc=3 Shasta=7 Siskiyou=12 Trinity=4	Caregiving Housing HICAP	0
May							
June							

Total	25	23	2				0
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HOME

PSA 2 Area Agency on Aging

Check Listing by Bank Account

April 2025

4C

Type	Date	Num	Name	Memo	Split	Amount
1000 - Banner Bank Checking						
Bill Pmt -Check	04/01/2025	3936	BRUGALETTA, JOE		2000 · Accounts Payable	-3,310.00
Bill Pmt -Check	04/01/2025	3937	KIROUAC, JERRY		2000 · Accounts Payable	-231.03
Bill Pmt -Check	04/01/2025	3938	KIROUAC, JERRY - PETTY CASH		2000 · Accounts Payable	-116.00
Bill Pmt -Check	04/01/2025	3939	SCOTT, FRED		2000 · Accounts Payable	-1,155.00
Bill Pmt -Check	04/01/2025	3940	US BANK	xxxx-xxxx-xxxx-4267	2000 · Accounts Payable	-2,245.13
Check	04/01/2025	ACH	QUADIENT LEASING USA, INC		-SPLIT-	-389.78
Check	04/01/2025	ACH	CALPERS HEALTH INSURANCE		-SPLIT-	-14,796.43
Paycheck	04/03/2025	DD28...	CHERYL R. RUSHTON	Direct Deposit	-SPLIT-	0.00
Paycheck	04/03/2025	DD28...	CRYSTAL S. DUCHOW	Direct Deposit	-SPLIT-	0.00
Paycheck	04/03/2025	DD28...	DEBORAH S. BELL-WEILAND	Direct Deposit	-SPLIT-	0.00
Paycheck	04/03/2025	DD28...	JERRY J KIROUAC	Direct Deposit	-SPLIT-	0.00
Paycheck	04/03/2025	DD28...	JUDITH A. SUTTON	Direct Deposit	-SPLIT-	0.00
Paycheck	04/03/2025	DD28...	KACY J. CHAVEZ	Direct Deposit	-SPLIT-	0.00
Paycheck	04/03/2025	DD28...	MALEAH BARNETT	Direct Deposit	-SPLIT-	0.00
Paycheck	04/03/2025	DD28...	PAMELA L. SMITH-JIMISON	Direct Deposit	-SPLIT-	0.00
Paycheck	04/03/2025	DD28...	PAULA KARMANN	Direct Deposit	-SPLIT-	0.00
Paycheck	04/03/2025	DD28...	TAMIRA M. ERTLE	Direct Deposit	-SPLIT-	0.00
Paycheck	04/03/2025	DD28...	THERESA A. GABRIEL	Direct Deposit	-SPLIT-	0.00
Liability Check	04/03/2025	ACH	QuickBooks Payroll Service	Created by Payroll Ser...	-SPLIT-	-22,590.60
Check	04/07/2025	ACH	PITNEY BOWES GLOBAL FINANCI...		-SPLIT-	-125.79
Check	04/07/2025	ACH	VERIZON WIRELESS		-SPLIT-	-825.00
Bill Pmt -Check	04/08/2025	3941	ALHAMBRA/SIERRA SPRINGS		2000 · Accounts Payable	-179.70
Bill Pmt -Check	04/08/2025	3942	ALTERNATIVE BUSINESS CONCE...		2000 · Accounts Payable	-199.90
Bill Pmt -Check	04/08/2025	3943	CAL-ORE COMMUNICATIONS	0324001622	2000 · Accounts Payable	-640.47
Bill Pmt -Check	04/08/2025	3944	CHARTER COMMUNICATIONS		2000 · Accounts Payable	-325.35
Bill Pmt -Check	04/08/2025	3945	EVERYTHING MEDICAL EQUIPME...		2000 · Accounts Payable	-2,800.88
Bill Pmt -Check	04/08/2025	3946	FAUGHT, THOMAS P.		2000 · Accounts Payable	-25.90
Bill Pmt -Check	04/08/2025	3947	GARLAND TECH, INC		2000 · Accounts Payable	-2,051.59
Bill Pmt -Check	04/08/2025	3948	GOLD NUGGET PRINTING		2000 · Accounts Payable	-261.65
Bill Pmt -Check	04/08/2025	3949	HAYFORK SENIOR NUTRITION		2000 · Accounts Payable	-14,293.00
Bill Pmt -Check	04/08/2025	3950	MY UMBRELLA MARKETING & CO...		2000 · Accounts Payable	-345.00
Bill Pmt -Check	04/08/2025	3951	SMITH-JIMISON, PAMELA		2000 · Accounts Payable	-67.20
Bill Pmt -Check	04/08/2025	3952	VALLEY PACIFIC PETROLIUM SE...		2000 · Accounts Payable	-216.17
Check	04/15/2025			C307271	8010 · Bank Fees	-30.29
Paycheck	04/17/2025	DD28...	CHERYL R. RUSHTON	Service Charge	-SPLIT-	0.00
Paycheck	04/17/2025	DD28...	CRYSTAL S. DUCHOW	Direct Deposit	-SPLIT-	0.00
Paycheck	04/17/2025	DD28...	DEBORAH S. BELL-WEILAND	Direct Deposit	-SPLIT-	0.00
Paycheck	04/17/2025	DD28...	JERRY J KIROUAC	Direct Deposit	-SPLIT-	0.00
Paycheck	04/17/2025	DD28...	JUDITH A. SUTTON	Direct Deposit	-SPLIT-	0.00
Paycheck	04/17/2025	DD28...	KACY J. CHAVEZ	Direct Deposit	-SPLIT-	0.00
Paycheck	04/17/2025	DD28...	MALEAH BARNETT	Direct Deposit	-SPLIT-	0.00
Paycheck	04/17/2025	DD28...	PAMELA L. SMITH-JIMISON	Direct Deposit	-SPLIT-	0.00
Paycheck	04/17/2025	DD28...	PAULA KARMANN	Direct Deposit	-SPLIT-	0.00
Paycheck	04/17/2025	DD28...	TAMIRA M. ERTLE	Direct Deposit	-SPLIT-	0.00
Paycheck	04/17/2025	DD28...	THERESA A. GABRIEL	Direct Deposit	-SPLIT-	0.00
Liability Check	04/17/2025	ACH	QuickBooks Payroll Service	Created by Payroll Ser...	-SPLIT-	-22,458.82
Liability Check	04/22/2025	ACH	CALPERS RETIREMENT	4037478015	-SPLIT-	-3,361.76
Liability Check	04/22/2025	ACH	CALPERS RETIREMENT	4037478015	-SPLIT-	-3,854.29

3:57 PM

05/12/25

Accrual Basis

PSA 2 Area Agency on Aging
Check Listing by Bank Account
April 2025

Type	Date	Num	Name	Memo	Split	Amount
Liability Check	04/23/2025	ACH	AFLAC		-SPLIT-	-379.30
Bill Pmt -Check	04/24/2025	3953	CITY OF REDDING		2000 · Accounts Payable	-606.77
Bill Pmt -Check	04/24/2025	3954	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-108,719.00
Bill Pmt -Check	04/24/2025	3955	EVERYTHING MEDICAL EQUIPME...		2000 · Accounts Payable	-224.55
Bill Pmt -Check	04/24/2025	3956	GARLAND TECH, INC		2000 · Accounts Payable	-750.00
Bill Pmt -Check	04/24/2025	3957	GREAT NORTHERN SERVICES		2000 · Accounts Payable	-19,399.00
Bill Pmt -Check	04/24/2025	3958	HUE & CRY, INC	24517	2000 · Accounts Payable	-127.74
Bill Pmt -Check	04/24/2025	3959	KIROUAC, JERRY		2000 · Accounts Payable	-159.16
Bill Pmt -Check	04/24/2025	3960	KIROUAC, JERRY - PETTY CASH		2000 · Accounts Payable	-154.00
Bill Pmt -Check	04/24/2025	3961	MADRONE SENIOR SERVICES		2000 · Accounts Payable	-32,659.00
Bill Pmt -Check	04/24/2025	3962	MY UMBRELLA MARKETING & CO...		2000 · Accounts Payable	-1,519.37
Bill Pmt -Check	04/24/2025	3963	PACIFIC POWER	27286479-001 4	2000 · Accounts Payable	-281.01
Bill Pmt -Check	04/24/2025	3964	SCHALOW, ROBIN		2000 · Accounts Payable	-120.00
Bill Pmt -Check	04/24/2025	3965	T.E.A.C.H.		2000 · Accounts Payable	-12,957.00
Bill Pmt -Check	04/24/2025	3966	TOTAL COMPENSATION SYSTEM...		2000 · Accounts Payable	-765.00
Bill Pmt -Check	04/24/2025	3967	WESTERN BUSINESS PRODUCTS		2000 · Accounts Payable	-434.74
Bill Pmt -Check	04/24/2025	3968	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-34,179.00
Bill Pmt -Check	04/24/2025	3969	MADRONE SENIOR SERVICES		2000 · Accounts Payable	-4,499.00
Bill Pmt -Check	04/24/2025	3970	T.E.A.C.H.		2000 · Accounts Payable	-7,767.00
Bill Pmt -Check	04/24/2025	3971	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-13,279.00
Bill Pmt -Check	04/24/2025	3972	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-5,722.00
Bill Pmt -Check	04/25/2025	3973	BIG VALLEY 50 PLUS		2000 · Accounts Payable	-9,331.00
Bill Pmt -Check	04/25/2025	3974	CHICO STATE UNIVERSITY RESE...		2000 · Accounts Payable	-13,486.00
Bill Pmt -Check	04/25/2025	3975	MALONEY MS RD, SUSAN		2000 · Accounts Payable	-75.00
Bill Pmt -Check	04/25/2025	3976	BIG VALLEY 50 PLUS		2000 · Accounts Payable	-5,102.00
Bill Pmt -Check	04/28/2025	3977	HAYFORK SENIOR NUTRITION		2000 · Accounts Payable	-15,549.00
Bill Pmt -Check	04/28/2025	3978	MALONEY MS RD, SUSAN		2000 · Accounts Payable	-1,200.40
Liability Check	04/30/2025	ACH	CALPERS RETIREMENT	4037478015	-SPLIT-	-3,854.29
Total 1000 · Banner Bank Checking						-390,206.06
TOTAL						-390,206.06

PSA 2 Area Agency on Aging

Profit & Loss Budget Performance

April 2025

	Apr 25	Budget	Jul '24 - Apr 25	YTD Budget	Annual Budget
Income					
5060 · Interest	14.28		151.13		
5100 · County Match	0.00		130,830.88		
5280 · Donations	0.00	1,462.00	13,666.00	14,620.00	17,545.00
5300 · Grant Revenue	0.00	353,764.00	4,233,112.93	3,537,640.00	4,244,627.00
5900 · Miscellaneous	0.00		2,698.63	0.00	0.00
Total Income	14.28	355,226.00	4,380,459.57	3,552,260.00	4,262,172.00
Expense					
6000 · Payroll Expenses					
6010 · Salary & Wages	45,181.08	40,195.00	431,722.11	401,950.00	482,329.00
6050 · Payroll Taxes	4,512.53	3,916.00	36,958.89	39,160.00	46,978.00
6100 · Pers Retirement	4,154.18	3,857.00	39,451.40	38,570.00	46,278.00
6110 · Unfunded Liability-Classic	0.00	352.00	6,804.00	3,520.00	4,224.00
6120 · Unfunded Liability-Pepra	0.00	423.00	2,461.00	4,230.00	5,076.00
6200 · Pers Health Insurance	14,796.43	14,698.00	105,648.09	146,980.00	176,375.00
6210 · CALPERS GASB 68 FEES	0.00	67.00	700.00	670.00	800.00
6300 · Workers Compensation	0.00	439.00	4,446.78	4,390.00	5,270.00
6350 · Medical Wellness	0.00	1,025.00	12,350.00	10,250.00	12,300.00
6500 · Payroll Service	174.98	84.00	1,717.52	840.00	1,000.00
6000 · Payroll Expenses - Other	0.00	44.00	111.94	440.00	524.00
Total 6000 · Payroll Expenses	68,819.20	65,100.00	642,371.73	651,000.00	781,154.00
7000 · Contractor Services	0.00	255,179.00	2,070,486.09	2,551,790.00	3,061,627.00
7500 · Debt Service - Principal	375.56		1,481.64		
7550 · Debt Service - Interest	14.22		77.48		
7850 · Capital Outlay	0.00		362,391.24	0.00	0.00
8000 · Operating Expenses					
8010 · Bank Fees	30.29	42.00	301.40	420.00	500.00
8050 · Communications	1,789.82	1,686.00	17,858.55	16,860.00	20,225.00
8055 · Community Education	0.00		0.00	0.00	0.00
8100 · Household Expense	680.00	663.00	7,294.00	6,630.00	7,936.00
8150 · Insurance	0.00	700.00	233.89	7,000.00	8,400.00
8155 · INSURANCE - VEHICLE	0.00	229.00	4,659.52	2,290.00	2,740.00
8200 · Equipment Maintenance	0.00	192.00	1,645.43	1,920.00	2,300.00
8210 · Vehicle Maintenance	0.00	692.00	3,260.51	6,920.00	8,300.00
8230 · Vehicle Operation	323.16	516.00	3,565.31	5,160.00	6,180.00
8250 · Memberships	56.99	1,361.00	16,463.49	13,610.00	16,340.00
8270 · Catered Meals	0.00		135,318.00	0.00	0.00
8275 · Delivery Service	0.00		0.00	0.00	0.00
8300 · Office Supplies	1,279.17	2,660.00	20,248.84	26,600.00	31,920.00
8350 · Professional Services	5,750.52	4,218.00	135,709.91	42,180.00	50,606.00
8360 · Audit Services	0.00	2,711.00	29,000.00	27,110.00	32,516.00
8375 · Nutritionist	1,200.40	100.00	2,091.64	1,000.00	1,200.00
8400 · Publications, Legal Notices, Ad	1,519.37	1,012.00	15,944.02	10,120.00	11,915.00
8450 · Rents & Leases - Equipment	582.02	364.00	3,523.29	3,640.00	4,607.00

PSA 2 Area Agency on Aging

Profit & Loss Budget Performance

April 2025

	Apr 25	Budget	Jul '24 - Apr 25	YTD Budget	Annual Budget
8451 · Lease Property Tax	0.00		16.69		
8500 · Rents & Leases - Building	4,725.56	5,100.00	48,655.03	51,000.00	61,212.00
8550 · Senior Fairs	0.00		0.00	0.00	0.00
8600 · Information/Education Materials	0.00	493.00	8,588.32	4,930.00	5,928.00
8650 · Travel - Staff	875.24	851.00	7,768.22	8,510.00	10,210.00
8651 · Robotic Pet	0.00		0.00	0.00	0.00
8700 · Travel - Other	205.80	227.00	1,617.25	2,270.00	2,720.00
8750 · Training	0.00	250.00	868.04	2,500.00	3,000.00
8800 · Utilities	1,103.95	1,009.00	11,409.88	10,090.00	12,116.00
8900 · Software Licenses & Subscript	0.00	417.00	9,073.48	4,170.00	4,990.00
8925 · Small Equipment Purchase	2,908.48	5,135.00	77,393.17	51,350.00	61,619.00
Total 8000 · Operating Expenses	23,030.77	30,628.00	562,507.88	306,280.00	367,480.00
Total Expense	92,239.75	350,907.00	3,639,316.06	3,509,070.00	4,210,261.00
Net Income	-92,225.47	4,319.00	741,143.51	43,190.00	51,911.00

2024-2025 EXECUTIVE BOARD - PSA 2 AREA AGENCY ON AGING

Members				Alternates			
L A S S E N	Supervisor Gary Bridges	Aptd: 1/22	Kay White	Aptd 7/21	Supervisor Tom Neely	Aptd 1/23	
	220 S. Roop St. STE #4		687-950 State Route 36		221 S Roop St		
	Susanville, CA 96130-4339		Susanville, CA 96130		Susanville, CA 96130		
	530-251-8295 (W)		257-4961(H)		530-251-3356		
M O D O C	530-310-4363 ©		251-6484©		tfneely@gmail.com (personal)		
	gbridges@co.lassen.ca.us		circlerocking@aol.com		tneely@co.lassen.ca.us (work)		
	Supervisor Casey Cockrell	Aptd: 1/25	Roberta Hohman	Aptd: 4/14	Supervisor Shane Starr	Aptd:8/22	
	PO Box 265		P.O. Box 823		2152 N East ST		
S H A S T A	Alturas, CA 96101		Alturas, CA 96101		Alturas, CA 96101		
	(530) 708-7079		640-5957 (c)		(530) 520-2471		
	caseycockrell@co.modoc.ca.us		fresnodivi@gmail.com		shanestarr@co.modoc.ca.us		
	Supervisor Matt Plummer	Aptd: 1/25	Supervisor Kevin W. Crye	Aptd: 1/25	Supervisor Chris Kelstrom	Aptd: 1/25	
S I S K I Y O U	1450 Court Street Suite 308B		1450 Court Street Suite 308B		1450 Court Street Suite 308B		
	Redding, CA, 96001-1673		Redding, CA, 96001-1673		Redding, CA, 96001-1673		
	(530) 225-5557		(530) 225-5557		(530) 225-5557		
	mplummer@shastacounty.gov		kcrye@shastacounty.gov		ckelstrom@shastacounty.gov		
T R I N I T Y	Supervisor Nancy Ogren	Aptd: 1/21	Marie Ingram	Aptd: 9/03	Supervisor Ed Valenzuela	Aptd 1/09	
	208 Wetzel Way in		1509 Placer Street		Vice Chairman		
	Yreka, CA 96097		Yreka, CA 96097		P.O. Box 1465		
	530-643-3503		842-6061 (h)		Mt. Shasta, CA 96067		
	nogren@co.siskiyou.ca.us				926-1733 (h)		
	Supervisor Ric Leutwyler	Aptd 1/23	Supervisor Jill Cox	Aptd 1/21	842-8081 (w)		
	PO Box 1613		Chairman		evalenzuela@co.siskiyou.ca.us		
	Weaverville, CA 96093		PO Box 1613		VACANT		
	(530) 739-5998		Weaverville, CA 96093				
	rleutwyler@trinitycounty.org		530-623-1217-Office				
			530-623-7226				
			jcox@trinitycounty.org				

2024- 2025 PSA 2 AREA AGENCY ON AGING ADVISORY COUNCIL MEMBERSHIP LIST

*Chairman - **Vice-Chairman - (S)Secretary - ♦ CSL Senator - ◇ CSL Assemblyman

L A S S E N	VACANT	VACANT	Angela Reed 1306 Riverside Dr. Susanville, CA 96130 530-310-4428 angela.reed@lassenfamilyservices.org	EXP 2/28	Tina Kennemore 712-205 Sunnyside Rd Janesville, CA 96114 530-251-8338 tkennemore@co.lassen.ca.us	EXP 4/29
M O D O C	Tiffany Gwinn 906 W. 4th St. Alturas, CA 96101 530-233-5556 tgwinn@teachinc.org	EXP 9/26	Clinton Davis P.O. Box 586 Bieber, CA 96009 530-640-1663 (c)	EXP 07/25	Laurie Wayne 600 W. 2nd St. Alturas CA 96101 503-662-2482 lwayne@ucanr.edu	EXP 08/28
	Staci Wadley** 200 Mercy Oaks Dr Redding, Ca 96003 530-226-3013 staci.wadley@dignityhealth.org	EXP 03/27	Maggie McNamara P O Box 77 Oak Run, CA 96069 530-917-0640 gjdavis52@gmail.com	Exp 03/29	Marianne Seifert PO Box 492186 Redding, CA 96049-2186 530-222-2250 reddingseniorservices@gmail.com	EXP 03/28
S H A S T A	Michelle Harris (S) PO Box 275 Fort Jones CA 96032 530.340.3227 staci.wadley@dignityhealth.org	EXP 11/27	Lydia Gil 915 Hill Rd Tulelake, CA 96134 530-667-4321 (H)	EXP 02/28	leeandnancyquirus@hotmail.com Joan Smith Freeman 102 Green Heron Dr. Yreka CA 96097 530-966-5626	EXP 8/28
	Michael Cottone* PO Box 1636 Weaverville, CA 96093 530-623-0451 (h) mcottone@gmail.org	EXP 03/29	Elaine Brown 75 Montezuma Rd/ PO Box 352 Junction City CA 96048 707-321-9704 elbbrown1@gmail.com	EXP 8/28	ioansmmithfreeman52@gmail.com VACANT	EXP 9/26
T R I N I T Y						

FLIP

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on aging

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Item #9

Approval of FY 2025/2026 Provider and Direct Service Allocations [Including All Amendments and Notice of Grant Award (NGA) Activity Summaries] *

As reported in the April Executive Board Virtual Meeting, if the California Department of Aging's (CDA) Area Plan Planning Estimate for FY 2025/2026 funding has not reached the Area Agency on Aging (AAA) prior to releasing the May meeting packet, the Planning Estimate from FY 2024/2025 would be used for budgeting and planning purposes for the next fiscal year to avoid a delay in releasing service provider contractual agreements in June 2025.

Also note that with CDA's transition to a Memo of Understanding (MOU) process beginning on July 1, 2024 for all awards allocated to California's AAAs, the next fiscal year's funding award will not require the Executive Board to formally approve a Board Resolution to receive annual funding from CDA. The MOU term with CDA expires on June 30, 2029.

With that said, the following series of spreadsheets displays the allocation of FY 2025/2026 funding to contracted service providers, as well as PSA 2 direct services, based on the Area Plan Planning Estimates provided by the California Department of Aging (CDA) in FY 2024/2025. CDA funding for FY 2025/2026 includes Titles III B Supportive Services, C-1 Congregate Meals, C-2 Home Delivered Meals, III D Health Promotion, III B/VII Ombudsman, III E Family Caregiver Support Program funding, AAA Administrative and AAA Direct Service programs.

Provider Funding Allocation spreadsheets indicate the amount of funding allocated to each county (using a previously established funding formula), and to each contracted service provider within each county by program funding title. The program funding allocation is based on the funding percentage determined during the 2024-2028 RFP process. Direct service funding allocations for Title III B and III E programs by PSA 2 AAA are also reflected accordingly. Note that funding allocations for Big Valley 50 Plus and Roderick / Hayfork Senior Center are considered pending at this time since a required audit from each program remains outstanding for FY 2023/2024.

The Nutrition Services Incentive Program (NSIP) funding is also indicated for each nutrition service provider. NSIP funding is cash assistance provided by the CA Secretary of Agriculture which is based on the prior years' total meals served and is available to assist nutrition programs with food purchases to meet required dietary guidelines.

RECOMMENDATION:

The AAA requests to Executive Board's approval of the FY 2025/2026 Provider Funding Allocations (Including All Amendments and Notice of Grant Awards Activity Summaries) as presented.

CDA Planning Estimate
Fiscal Year July 1, 2025 - June 30, 2026
Original 5/8/2025

PLANNING AND SERVICE AREA 2 AREA AGENCY ON AGING

	BUDGET DISPLAY FISCAL YEAR 2024/2025-04			Planning Estimate FISCAL YEAR 2024/2025-06			VARIANCE		
	FEDERAL FUNDS	GENERAL FUND	TOTAL FUNDS	FEDERAL FUNDS	GENERAL FUND	TOTAL FUNDS	FEDERAL FUNDS	GENERAL FUND	TOTAL FUNDS
TITLE III PROGRAMS									
Title III-B: Administration	48,038	100,000	148,038	48,038	100,000	148,038	-	-	-
Ombudsman-Program	29,934	191,037	220,971	29,934	191,037	220,971	-	-	-
Program	397,141		397,141	397,141		397,141	-	-	-
Total Title III-B	475,113	291,037	766,150	475,113	291,037	766,150	-	-	-
Title C-1: Administration	55,238		55,238	55,238		55,238	-	-	-
Program	572,764	180,870	753,634	572,764	180,870	753,634	-	-	-
Total Title C-1	628,002	180,870	808,872	628,002	180,870	808,872	-	-	-
Title C-2: Administration	50,963		50,963	50,963		50,963	-	-	-
Program	522,870	1,032,034	1,554,904	522,870	1,032,034	1,554,904	-	-	-
Total Title C-2	573,833	1,032,034	1,605,867	573,833	1,032,034	1,605,867	-	-	-
Title III-D: Program	39,432		39,432	39,432		39,432	-	-	-
Total Title III-D	39,432	-	39,432	39,432	-	39,432	-	-	-
Title III-E: Administration	21,881		21,881	21,881		21,881	-	-	-
Family Care-Program	211,899		211,899	211,899		211,899	-	-	-
Total Title III-E	233,780		233,780	233,780		233,780	-	-	-
Total Title III	1,950,160	1,503,941	3,454,101	1,950,160	1,503,941	3,454,101	-	-	-
NSIP: Congregate Meals - C-1	52,393	-	52,393	52,393	-	52,393	-	-	-
Home-Del. Meals - C-2	41,705	-	41,705	41,705	-	41,705	-	-	-
Total USDA	94,098	-	94,098	94,098	-	94,098	-	-	-
Subtotal Title III Programs	2,044,258	1,503,941	3,548,199	2,044,258	1,503,941	3,548,199	-	-	-
Special Nutrition Funds Congregate Meals - C-1	-	-	-	-	-	-	-	-	-
Home-Del. Meals - C-2	-	-	-	-	-	-	-	-	-
Total Special Nutrition Funds	-	-	-	-	-	-	-	-	-
Subtotal Title III Programs	2,044,258	1,503,941	3,548,199	2,044,258	1,503,941	3,548,199	-	-	-
Title VII-(a) Ombudsman - Program	53,548		53,548	53,548		53,548	-	-	-
Title VII-(b) Elder Abuse Prevention - Program	5,858		5,858	5,858		5,858	-	-	-
Total Title VII	59,406	-	59,406	59,406	-	59,406	-	-	-
HICAP HICAP Fund	-		-	-		-	-	-	-
Reimbursements (Ins Fund)	-		-	-		-	-	-	-
SHIP Funds	-		-	-		-	-	-	-
AAA MIPPA	-		-	-		-	-	-	-
HICAP MIPPA	-		-	-		-	-	-	-
AAA MIPPA2	-		-	-		-	-	-	-
HICAP MIPPA2	-		-	-		-	-	-	-
HICAP Fund Admin	-		-	-		-	-	-	-
Reimbursements (Ins Fund) Admin	-		-	-		-	-	-	-
SHIP Funds Admin	-		-	-		-	-	-	-
MMA HICAP Fund Admin	-		-	-		-	-	-	-
MIPPA Admin (AAA)	-		-	-		-	-	-	-
MIPPA2 Admin (HICAP)	-		-	-		-	-	-	-
Total HICAP	-	-	-	-	-	-	-	-	-
Special Deposit Fund Public Health L&C Program Fund		97,112	97,112		97,112	97,112	-	-	-
Federal Citations Penalty Account		34,495	34,495		34,495	34,495	-	-	-
SNF Quality & Accountability		39,680	39,680		39,680	39,680	-	-	-
GRAND TOTAL	2,103,664	1,578,116	3,778,892	2,103,664	1,578,116	3,778,892	-	-	-

Fiscal Year July 1, 2025 - June 30, 2026

AMD 2425-06

Original 5/8/2025

PLANNING AND SERVICE AREA 2 AREA AGENCY ON AGING

		FEDERAL FUNDS	GENERAL FUND	TOTAL FUNDS	
TITLE III PROGRAMS					
Title III-B:	Administration	48,038	100,000	148,038	618,112
	Ombudsman-Program	29,934	191,037	220,971	
	Program	397,141	-	397,141	
	Total Title III-B	475,113	291,037	766,150	
Title C-1:	Administration	55,238	-	55,238	
	Program	572,764	180,870	753,634	
	Total Title C-1	628,002	180,870	808,872	
Title C-2:	Administration	50,963	-	50,963	
	Program	522,870	1,032,034	1,554,904	
	Total Title C-1	573,833	1,032,034	1,605,867	
Title III-D:	Preventive Health - Program	39,432	-	39,432	
	Medication Management - Program	-	-	-	
	Total Title III-D	39,432	-	39,432	
Title III-E:	Administration	21,881	-	21,881	
	Program	211,899	-	211,899	
	Total Title III-E	233,780	-	233,780	
Total Title III		1,950,160	1,503,941	3,454,101	
NSIP	Congregate Meals - C-1	52,393	-	52,393	
	Home-Delivered Meals - C-2	41,705	-	41,705	
	Total USDA	94,098	-	94,098	
Subtotal Title III Programs		2,044,258	1,503,941	3,548,199	
Special Nutrition Funds	Congregate Meals - C-1	-	-	-	
	Home-Delivered Meals - C-2	-	-	-	
	Total Special Nutrition Funds	-	-	-	
Subtotal Title III Programs		2,044,258	1,503,941	3,548,199	
Title VII-(a)	Ombudsman - Program	53,548	-	53,548	
Title VII-(b)	Elder Abuse Prevention - Program	5,858	-	5,858	
Total Title VII		59,406	-	59,406	
Ombudsman Initiative					
	Public Health L&C Program Fund	-	97,112	97,112	
	Federal Penalty Citations Account	-	34,495	34,495	
	SNF Quality & Accountability	-	39,680	39,680	
	Total Ombudsman Initiative	-	171,287	171,287	
GRAND TOTAL		2,103,664	1,675,228	3,778,892	
Notes:					

Fiscal Year July 1, 2025 - June 30, 2026
Area Plan Planning Estimate Breakdown
Excludes HICAP
Original 5/8/2025

STEP 1: TRANSFERS:

TITLE	STATE P.E.	FEDERAL TRANSF.	STATE ALLOC.	ADD: FED P.E. W TRANSF	FED. & ST. TOTAL FUNDING	(ref)
IIIB	-	-	-	397,141	397,141	(a)
C-1	180,870	-	180,870	572,764	753,634	(b)
C-2	<u>1,032,034</u>	-	1,032,034	<u>522,870</u>	<u>1,554,904</u>	©
	1,212,904		1,212,904	1,492,775	2,705,679	

STEP 2: IIIB ALLOCATION:

	397,141	(a)
IIIB AAA DIRECT SERVICE-I&A, CE, CO & DP	<u>(85,500)</u>	(f)
SUB-TOTAL	311,641	
LEGAL ALLOCATION	<u>(60,065)</u>	(e)
REMAINING PROVIDERS' ALLOCATION	251,576	(d)

STEP 3: COUNTY ALLOCATION:

	%	TOTAL	IIIB	C-1	C-2
LASSEN COUNTY	14.52%	371,729	36,529	109,428	225,772
MODOC COUNTY	9.33%	238,860	23,472	70,314	145,073
SHASTA COUNTY	47.81%	1,223,991	120,278	360,312	743,400
SISKIYOU COUNTY	20.74%	530,968	52,177	156,304	322,487
TRINITY COUNTY	7.60%	<u>194,568</u>	<u>19,120</u>	<u>57,276</u>	<u>118,173</u>
	100.00%	2,560,114	251,576	753,634	1,554,904
			(d)	(b)	©

*** Use adj % Shasta cannot exceed 50%

STEP 4: ADD OTHER PROVIDER FUNDS:

	(ref)
IIIB LEGAL	60,065 (e)
IIIB OMBUDSMAN	220,971 (NGA)
IIID - PROGRAM	39,432 (NGA)
VIIA OMBUDSMAN	53,548 (NGA)
OMBUDSMAN INITIATIVE	171,287 (NGA)
IIIE CAREGIVER	211,899 (NGA)
NSIP	94,098 (NGA)
SPECIAL NUTRITION FUNDS	<u>-</u> (NGA)

\$ 851,300

STEP 5:

ADD ADMINISTRATIVE FUNDS:

IIIB	148,038 (NGA)
C-1	55,238 (NGA)
C-2	50,963 (NGA)
IIIE	21,881 (NGA)
VIIIB ELDER ABUSE	5,858 (NGA)
IIIB AAA DIRECT I&A, CE, CO & DP	<u>85,500</u> (f)

\$ 367,478

STEP 6:

TOTAL OF ALL P.E. FUNDS

(Add steps 3,4,+ 5)

\$ 3,778,892 (NGA)

Fiscal Year July 1, 2025 - June 30, 2026

PROVIDER ALLOCATION

Original 5/8/2025

TOTAL FUNDING 100% \$ 2,560,114 \$ 251,576 753,634 1,554,904

Provider Allocation:

COUNTY ALLOCATION: %

	TOTAL	IIIB	IIIB	C-1	C-1	C-2	C-2
LASSEN COUNTY	371,729		36,529		109,428		225,772
Dignity Health Conn. Living	290,736	0.00%	-	80.00%	87,542	90.00%	203,195
Big Valley 50 Plus Club	80,992	100.00%	36,529	20.00%	21,886	10.00%	22,577
MODOC COUNTY	238,860		23,472		70,314		145,073
TEACH	201,102	0.00%	-	90.00%	63,283	95.00%	137,819
Big Valley 50 Plus Club	37,756	100.00%	23,472	10.00%	7,031	5.00%	7,254
SHASTA COUNTY	1,223,991		120,278		360,312		743,400
Dignity Health Conn. Living	1,209,954	88.33%	-	100.00%	360,312	100.00%	743,400
RABA		11.67%	14,036				
SISKIYOU COUNTY	530,968		52,177		156,304		322,487
Madrone Hospice	317,075	100.00%	52,177	56.00%	87,530	55.00%	177,368
Great Northern Services	215,456	0.00%	-	45.00%	70,337	45.00%	145,119
TRINITY COUNTY	194,568		19,120		57,276		118,173
Hayfork	133,162	100.00%	19,120	65.00%	37,230	65.00%	76,812
Dignity Health Conn. Living	61,407	0.00%	-	35.00%	20,047	35.00%	41,360
		0.00%		100.00%		100.00%	
TOTAL FUNDING	2,560,114		251,576		753,634		1,554,904
Legal Services	60,065		60,065				
TOTAL PROVIDER FUNDING	2,620,179		311,641		753,634		1,554,904

** Pending CDA approval

Fiscal Year July 1, 2025 - June 30, 2026

PROVIDER ALLOCATION

FEDERAL / STATE FUNDING SPLIT

Original 5/8/2025

PROVIDER	[-----IIIB-----]			[-----C-1-----]			[-----C-2-----]			[-----Totals-----]		
	100.00%	100.00%	0.00%	100.00%	76.00%	24.00%	100.00%	33.63%	66.37%	TOTAL	FED	STATE
Dignity Health Conn. Living	-	-	-	87,542	66,532	21,010	203,195	68,328	134,866	290,736	134,860	155,876
Big Valley 50 Plus Club	60,001	60,001	-	28,917	21,977	6,940	29,831	10,031	19,800	118,749	92,009	26,741
TEACH	-	-	-	63,283	48,096	15,188	137,819	46,345	91,474	201,103	94,441	106,662
RABA	12,889	12,889	-	-	-	-	-	-	-	12,889	12,889	-
Dignity Health Conn. Living	106,241	106,241	-	360,312	273,838	86,474	743,400	249,985	493,415	1,209,954	630,065	579,888
Madrone Hospice	52,177	52,177	-	87,530	66,522	21,007	177,368	59,644	117,724	317,075	178,343	138,732
Great Northern Services	-	-	-	70,337	53,455	16,881	145,119	48,800	96,320	215,456	102,256	113,200
Hayfork	19,120	19,120	-	37,230	28,295	8,935	76,812	25,830	50,982	133,161	73,244	59,917
Dignity Health Conn. Living	-	-	-	20,047	15,236	4,811	41,360	13,908	27,452	61,407	29,144	32,263
Sub-Total	250,429	250,429	-	755,196	573,951	181,245	1,554,904	522,869	1,032,034	2,560,529	1,347,248	1,213,279
Legal Funds	60,065	60,065	-	-	-	-	-	-	-	60,065	60,065	-
TOTAL PROVIDER ALLOCATION	310,494	310,494	-	755,196	573,951	181,245	1,554,904	522,869	1,032,034	2,620,594	1,407,313	1,213,279
PD&C, I&A, Disaster Prep	85,500	85,500	-	-	-	-	-	-	-	85,500	85,500	-
Program Funding	395,994	395,994	-	755,196	573,951	181,245	1,554,904	522,869	1,032,034	2,706,094	1,492,813	1,213,279
NGA Allocation	397,141	397,141	-	753,634	572,764	180,870	1,554,904	522,870	1,032,034	2,705,679	1,492,775	1,212,904
Transfer	-	-	-	-	-	-	-	-	-	-	-	-

** Pending CDA approval

Fiscal Year July 1, 2025 - June 30, 2026
PROVIDER ALLOCATION - NSIP
Original 5/8/2025

TOTAL NSIP FUNDING		100% \$	152,286	52,393	41,705
Provider Allocation:					
COUNTY ALLOCATION:		%	TOTAL	C-1	C-2
LASSEN COUNTY					
	Dignity Health Conn. Living	14.52%	13,663	7,607	6,056
	Big Valley 50 Plus Club	88.77%	19,629	10,696	5,450
		11.23%	2,446	1,454	992
MODOC COUNTY					
	TEACH	9.33%	8,779	4,888	3,891
	Big Valley 50 Plus Club	85.40%	13,102	4,399	3,696
		14.60%	1,106	489	195
SHASTA COUNTY					
		48.00%	44,989	25,050	19,939
		0.00%	-		
	Dignity Health Conn. Living	100.00%	73,097	40,700	19,939
SISKIYOU COUNTY					
		20.74%	19,516	10,866	8,650
	Madrone Hospice	55.00%	17,371	9,673	4,758
	Great Northern Services	45.00%	14,249	7,914	6,315
				100%	100%
TRINITY COUNTY					
	Hayfork	7.60%	7,151	3,982	3,169
	Dignity Health Conn. Living	59.71%	6,783	4,188	2,595
		40.29%	4,502	2,255	2,246
			100.00%	100.00%	100.00%
TOTAL FUNDING			152,286	52,393	41,705

** Pending CDA approval

Fiscal Year July 1, 2025 - June 30, 2026

PROVIDER ALLOCATION

Original 5/8/2025

FUNDING BY PROVIDER

TITLE IIID ALLOCATION

DIGNITY HEALTH CONN. LIVING	100.00%	\$	39,432	
		\$	-	
		\$	-	
		<hr/>		
		\$	39,432	
	100.00%	\$	39,432	100.00%
Total IIID Allocation		\$	39,432	

TITLE IIIE ALLOCATION

LEGAL SERVICES OF NO. CA	10.32%	\$	21,872	
MADRONE HOSPICE	10.10%	\$	19,353	10.10% RFP % of remaining
CHICO STATE ENTERPRISES	66.49%	\$	127,405	66.49% RFP % of remaining
PSA 2	12.00%	\$	22,985	12%
		<hr/>		
	98.91%	\$	211,899	
		\$	191,615	

Item #10

Approval to Authorize Executive Director to Sign FY 2025/2026 Service Provider Contracts & Related Amendments*

With the Executive Board's approval of the FY 2025/2026 Provider Allocations, the AAA seeks approval from Executive Board for the PSA 2 Executive Director to sign Service Provider Contracts and Amendments reflecting the distribution of contracted funding based on the California Department of Aging's Planning Estimate and in accordance with the Service Provider Funding Allocation.

RECOMMENDATION:

Approval from the Executive Board to authorize the PSA 2 Executive Director to sign FY 2025/2026 Service Provider Contracts & Related Amendments.

Item #11

Approval of FY 2025/2026 County Match*

The attached County Match display for FY 2025/2026 reflects each county's contribution toward the AAA's administrative operations as required for grants awarded by the California Department of Aging (CDA), and as stated in the PSA 2 AAA Joint Powers Agreement. The County Match is based on the total amount of administrative funding allocated to the AAA as indicated in CDA's Planning Estimate and includes Title III B dollars which further supports AAA staff. The pre-established county funding formula is applied to the administrative funding, in addition to overmatch dollars previously approved by the Executive Board in prior fiscal years, to determine the amount of County Match from each county for FY 2025/2026. The FY 2025/2026 County Match display reflects that which was approved by the Executive Board for FY 2024-2025.

RECOMMENDATION:

The AAA requests to Executive Board's approval of the FY 2025/2026 County Match as displayed.

**PSA 2 COUNTY MATCHING FUNDS
FY 2025-2026**

Rev. 5/13/25

INCOME:

IIIB ADMIN	\$48,038
C-1 ADMIN	\$55,238
C-2 ADMIN	\$50,963
STATE	\$100,000
IIIB Direct Service	\$85,500
IIIE ADMIN	\$21,881

\$361,620

MATCH CALCULATION

@ 25% of above equals	\$90,405
-----------------------	-----------------

OVERMATCH:

+0102 Administrative Sal. Incr.	\$8,012	8.86%
+0203 Administrative Sal. Incr.	\$4,048	4.11%
+0607 Administrative Sal. Incr. (3%)	\$4,418	3.95%
+0708 Administrative Sal. Incr. (3%)	\$4,426	3.79%
+1415 Administrative Sal. Incr. (6%)	\$6,115	3.64%
+1516 County Match Increase	\$9,118	3.45%
+1617 County Match Increase	\$4,446	5.54%

Total Over Match	<u>\$40,583</u>
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Total Match	\$130,988
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AMOUNTS REQUESTED:	County % *	County \$	TOTAL MATCH DUE	AMOUNTS PAID	DATE RECEIVED	BALANCE OWED
SHASTA COUNTY	47.81% *	\$62,625	\$62,625			
LASSEN COUNTY	14.52%	\$19,019	\$19,019			
MODOC COUNTY	9.33%	\$12,221	\$12,221			
SISKIYOU COUNTY	20.74%	\$27,167	\$27,167			
TRINITY COUNTY	7.60%	\$9,955	\$9,955			
TOTAL:	100.00%	\$130,988	\$130,988	\$0		\$0

*Note: Reflects annual adjustments

Item #12

Approval of FY 2025/2026 Staff Benefits*

The following Staff Benefits display for FY 2025/2026 reflects an increase in Active Employee Medical Benefits due to the increase in costs for 11 eligible AAA, HICAP and Ombudsman employees. Medical Wellness and Retirement Benefits remain the same. Worker's Compensation Insurance increased from last fiscal year due to the addition of an Ombudsman II position. The variance from the prior fiscal year's Staff Benefits display is indicated in the far-right column.

RECOMMENDATION:

The AAA requests the Executive Board's approval of the FY 2025/2026 Staff Benefits schedule as displayed.

FY 2025/2026 PSA 2 STAFF BENEFITS

Benefit	Current	Approved	25/26 Budget	Variance
Vacation	RATE EARNED - (40 hr./week employees) 0-5 Years = 3.08 hrs per pay period (Maximum Accrual 152 hrs per year.) 5+ Years = 4.62 hrs per pay period (Maximum Accrual 232 hrs per year.) 10+ Years = 6.16 hrs per pay period (Maximum Accrual 232 hrs per year.)	No Change from 24/25		
Sick Time	RATE EARNED - 3.7 hrs per pay period. For employees working less than 80 hrs., time earned will be prorated.	No change from 24/25		
Holiday	13 Days per year - Time Earned	No Change from 24/25		
Medical Benefit				
Active Employee	100% of employee benefit paid by employer at \$1,312.27 per month. Employee pays 100% of premium for family members should they elect to include them.	As of January 1, 2025 \$1,476.10 per month	\$194,845	
Retired Employee	Retiree benefit is paid at the minimum monthly employer contribution of \$122 per month. No current retirees - The annual budget reflects 25% of annual liability to fund future retiree health contributions.	No change from 24/25	\$4,808	\$21,625
Dental & Vision Health Benefit	Dental & Vision is covered by a \$1,625 annual stipend for "Medical Wellness" benefit. Wellness includes payment for Dental, Vision, and other preventative measures such as Health Club Membership and fitness gear. Benefit could also cover premiums to include family members on the health insurance. This stipend is paid to the employee at the beginning of the fiscal year and is taxed at the employee's tax rate.	No change from 24/25	\$19,825	
Retirement	PERS retirement. For existing employees in the CalPERS system, employee pays 7% of gross wages, employer pays 11.43%. For employees hired after 1/1/2013, employee pays 8.5% of gross wages, employer pays 8%.	No change from 24/25	\$46,900	
Permanent Full-Time Employee	Health Benefit, Vacation and Retirement is prorated for employees working at least 80% of the normal office work day.	No Change from 24/25		
Worker's Comp	Required insurance for employee to protect agency if a worker is hurt on the job.	Step and rate increases.	\$11,250	\$1,450
Total 25/26 Projected Expense			\$277,628	

Item #13

Approval of FY 2025/2026 Proposed AAA Administrative Budget and Budget Narrative*

The attached Proposed AAA Administrative Budget and Budget Narrative reflects the PSA 2's revenue based on the California Department of Aging's FY 2024/2025 Area Plan Planning Estimate Budget Display. Expenses necessary to carry out the operations of the AAA are also reflected in the FY 2025/2026 AAA Administrative Budget and Budget Narrative.

RECOMMENDATION:

The AAA requests the Executive Board's approval of the proposed FY 2025/2026 AAA Administrative Budget and Budget Narrative.

**PSA 2 AREA AGENCY ON AGING
ADMINISTRATIVE/AAA PROPOSED BUDGET
JULY 1, 2025 - JUNE 30, 2026**

Revised

5/13/2025 13:08

		FY 2425 APPROVED REV BUD	Actual Thru 4/30	Projected Thru 6/30	2425 PROJECTED YEAR END	FY 2526 PROPOSED BUDGET	
INCOME:							
TITLE III	FEDERAL - IIIB Admin	48,038	41,943	6,095	48,038	48,038	-
TITLE III	FEDERAL - C-1 Admin	55,238	48,203	7,760	55,238	55,238	-
TITLE III	FEDERAL - C-2 Admin	50,963	43,848	7,113	50,963	50,963	-
TITLE III	STATE Admin	100,000	100,000		100,000	100,000	-
TITLE III	FEDERAL - III E Admin	21,881	15,786	6,095	21,881	21,881	-
HICAP		33,142	28,069	5,073	33,142	33,142	-
HICAP	MIPPA	4,084	2,664	1,420	4,084	4,084	-
COUNTY MATCH		130,988	130,998		130,988	130,988	-
III E Direct		22,985	8,560	14,425	22,985	22,985	-
DIRECT IIIB, CO, CE, I&A, DP		85,500	73,202	12,298	85,500	85,500	-
IIIC DIRECT	Federal - C 1					-	-
IIIC DIRECT	Federal - C 2					-	-
IIIC DIRECT	STATE - C-1					-	-
IIIC DIRECT	STATE - C-2					-	-
AGING IN PLACE	Fall Prevention	10,000	5,450	4,550	10,000	10,000	-
ARPA,OARR,AUG							
TOTAL INCOME		\$ 562,819	\$ 498,723	\$ 64,829	\$ 562,819	\$ 562,819	-
**Supported by combination of ARPA, MOCA,OARR for salaries and program expenses							
EXPENSES:							
SALARIES-DIRECTOR	70%	79,226	59,391	19,835	79,226	79,226	-
SALARIES-FISCAL	84%	64,402	53,082	11,320	64,402	65,942	-
SALARIES- III B/III E	PROGRAM COORDINATOR	100%	44,190	9,609	44,190	44,190	-
SALARIES- ADMINISTRATIVE CLERK		100%	39,926	39,926	39,926	39,926	-
**SALARIES-III C NUTRITION COORDINATOR	20%					8,273	-
**SALARIES-PROGRAM COORDINATOR NUTRITION - TRINITY 75%						-	-
**SALARIES-PROGRAM COORDINATOR NUTRITION - LASSEN 75%						-	-
NUTRITIONIST		6,600	2,092	4,508	6,600	6,600	-
UNEMPLOYMENT INSURANCE		7,000	2,092	1,975	4,067	7,000	-
PERS RETIREMENT		27,400	17,755	9,245	27,400	27,000	-
EMPLOYERS PAYROLL TAX		25,264	12,330	12,934	25,264	25,264	-
HEALTH BENEFIT		61,925	43,095	18,830	61,925	61,925	-
RETIREE HEALTH BENEFIT - OPEB		1,603		1,603	1,603	1,603	-
WORKMEN'S COMP.		2,306	1,239	1,067	2,306	1,600	-
MEDICAL WELLNESS		8,125	4,875		4,875	8,125	-
COMMUNICATION - Phone, Internet		9,270	5,320	3,950	9,270	9,300	-
**CATERED MEALS-NUTRITION - TRINITY					-	-	-
**MEAL VOUCHERS - NUTRITION LASSEN					-	-	-
HOUSEHOLD		2,300	1,206	1,094	2,300	2,500	-
INSURANCE		7,000	4,188	2,812	7,000	7,000	-
EQUIPMENT MAINTENANCE		5,000	2,568	2,432	5,000	5,000	-
EQUIPMENT PURCHASE		11,582		11,582	11,582	11,805	-
MEMBERSHIPS		12,000	10,848	1,152	12,000	12,000	-
OFFICE EXPENSE		20,000	7,865	12,135	20,000	20,000	-
PROFESSIONAL SERVICES		42,500	33,831	8,669	42,500	48,000	5,500
LEGAL PUBLICATIONS & ADVERTISING		23,400	6,014	5,000	23,400	15,740	(7,660)
EQUIPMENT RENTS		2,500	458	2,042	2,500	2,500	-
SPACE RENTS		20,000	16,359	3,641	20,000	20,000	-
STAFF TRAINING		3,500		3,500	3,500	3,500	-
TRAVEL / STAFF		10,000	1,176	8,824	10,000	5,000	-
TRAVEL/OTHER-Ex. Board/ADCO/Volunteers		5,000		5,000	5,000	3,000	-
**TRAVEL/DELIVERY NUTRITION Trinity							-
UTILITY EXPENSE		6,575	4,496	2,079	6,575	6,575	-
EQUIPMENT - CAPITAL - (CMS Software, SAMS, computer)		6,000	3,053	2,947	6,000	6,000	-
FAIRS, CONFERENCES & SUPPLIES-IIIB I&A, CE, CO		3,000		3,000	3,000	3,000	-
In Kind, Misc					-		-
ELDER ABUSE PREVENTION-VIIB		5,225		5,225	5,225	5,225	-
TOTAL EXPENSES		\$ 562,819	\$ 327,914	\$ 215,936	\$ 556,636	\$ 562,819	-
BALANCE OF UNALLOCATED INCOME							



Serving
Seniors
In
Lassen,
Modoc,
Shasta,
Siskiyou,
&
Trinity
Counties

Jill Cox
Chairman,
PSA 2 Executive Board

Mike Cottone
Chairman,
PSA 2 Advisory Council

Teri Gabriel
Executive Director,
PSA 2 AAA

PSA 2 Area Agency on Aging

FY 2025/2026 PROPOSED AAA BUDGET – NARRATIVE

Rev. 5/13/2025

Note: Items not separately addressed below are projected to remain similar to previous years.

REVENUE:

1. Revenues are based on CDA FY 2024/2025-06 Area Plan Budget Display.

EXPENSES:

1. Increase in Professional Services to accommodate Contract Resolution expenses
2. Decrease in Legal Publications & Advertising

Item #14

Approval of FY 2025/2026 Proposed Ombudsman Program Budget and Budget Narrative*

The following Proposed Ombudsman Program Budget and Budget Narrative reflects program revenue based on the California Department of Aging's FY 2024/2025 Area Plan Planning Estimate Budget Display. Adjustments to expenses necessary to carry out operations of the Ombudsman Program are addressed in the Budget Narrative.

RECOMMENDATION:

PSA 2 AAA requests the Executive Board's approval of the proposed FY 2025/2026 Ombudsman Program Budget and Budget Narrative.

**PSA 2 AREA AGENCY ON AGING
OMBUDSMAN REVISED BUDGET
July 1, 2025 - JUNE 30, 2026**

Revised 5/13/2025 11:55

		2425 OMBUDSMAN BUDGET	Actual Thru 4/30	Projected Thru 6/30	OMB Projected Year End	OMBUDSMAN Proposed 2526 Budget	
<u>INCOME:</u>							
TITLE III	FEDERAL - IIIB OMBUDSMAN **	29,934	26,662	3,272	29,934	29,934	-
TITLE III	FEDERAL - VII A OMBUDSMAN **	53,548	42,269	11,279	53,548	53,548	-
TITLE III	STATE-IIIB OMBUDSMAN	191,037	173,882	17,155	191,037	191,037	-
TITLE III	STATE - PUBLIC HEALTH L&C	97,112	15,945	81,167	97,112	97,112	-
TITLE III	STATE - CITATION PENALTIES **	34,495	21,560	12,935	34,495	34,495	-
TITLE III	STATE - SNF Q&A	39,680	36,223	3,457	39,680	39,680	-
TITLE III	FEDERAL - VII ELDER ABUSE	5,858	1,202	4,656	5,858	5,858	-
AMERICAN RESCUE PLAN VII OMB							-
PROGRAM INCOME		100		100	100	100	-
TOTAL INCOME		\$ 451,764	\$ 317,743	\$ 134,021	\$ 451,764	\$ 451,764	-
<u>EXPENSES:</u>							
					-		-
SALARIES-EXECUTIVE DIRECTOR	14%	10,500	1,055	9,445	10,500	10,000	-
SALARIES-PROGRAM MANAGER OMB		78,603	64,492	9,312	73,804	74,006	-
SALARIES-REGIONAL COORDINATOR OMB -1FTE		47,882	12,280	-	47,882	47,882	-
SALARIES-OMBUDSMAN II		41,787	17,000	5,000	21,000	41,787	-
SALARIES-C OMBUDSMAN II RURAL	100%	33,800	14,953	5,608	20,561	33,800	-
SALARIES-OMBUDSMAN II	100%	33,800	5,610	5,608	11,218	33,800	-
SALARIES-ADMINISTRATIVE ASSISTANT	75%	32,444	27,012	5,432	32,444	32,444	-
UNEMPLOYMENT INSURANCE		1,500	795	705	1,500	1,500	-
PERS RETIREMENT		22,560	14,775	7,535	22,310	22,310	-
EMPLOYERS PAYROLL TAX		14,150	11,264	2,886	14,150	14,150	-
HEALTH BENEFIT		70,996	54,648	16,348	70,996	70,996	-
RETIREE HEALTH BENEFIT - OPEB		1,603			1,603	1,603	-
WORKMEN'S COMP.		1,800	1,482	318	1,800	1,800	-
MEDICAL WELLNESS		6,175	4,550		4,550	7,800	1,625
COMMUNICATION		6,000	4,300	1,700	6,000	6,000	-
HOUSEHOLD		4,200	2,458	760	3,300	3,300	-
INSURANCE		1,500	933	67	1,500	1,500	-
INSURANCE VEHICLE		3,500	3,500	-	3,500	3,500	-
EQUIPMENT MAINTENANCE		1,000	610	390	1,000	1,000	-
EQUIPMENT PURCHASES					-	-	-
BUILDING MAINTENANCE					-	-	-
VEHICLE MAINTENANCE		4,000	3,124	876	4,000	4,000	-
SUBSCRIPTIONS - Software		1,600	-	1,600	1,600		-
MEMBERSHIPS		3,000	2,500	-	2,500	2,500	-
OFFICE EXPENSE		3,500	2,480	1,020	3,500	3,500	-
PROFESSIONAL SERVICES		3,836	3,257	580	3,837	3,836	-
EQUIPMENT RENTS - Copier		1,500	550	150	700	700	-
SPACE RENTS		18,240	15,210	3,042	18,240	18,240	-
STAFF TRAINING		280		280	280	280	-
TRAVEL / STAFF		2,500	1,500	1,000	2,500	2,500	-
TRAVEL / OTHER		1,500	580	300	880	880	-
UTILITY EXPENSE		2,100	1,685	415	2,100	2,100	-
FAIRS & CONFERENCES		50			50	50	-
VEHICLE-OPERATION		4,000	3,655	345	4,000	4,000	-
TOTAL EXPENSES		\$ 459,906	\$ 276,258	\$ 80,722	\$ 393,805	\$ 451,764	
BALANCE OF UNALLOCATED INCOME						-	



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FY 2025/2026 PROPOSED OMBUDSMAN BUDGET – NARRATIVE

Rev. 5/13/2025

Note: Items not separately addressed below are projected to remain similar to previous years.

REVENUE:

1. Revenue is based on CDA FY 2024/2025-06 Budget Display

EXPENSES:

1. Increase in Medical Wellness to accommodate staff



April 20, 2025

PSA 2 Area Agency on Aging Executive Board
208 W. Center Street
Yreka, CA 96097
Sent via email to all Executive Board Members

Re: Agreement Between PSA 2 and Redding Area Bus Authority

Dear Honorable Members of the Executive Board,

The Redding Area Bus Authority (RABA) is under a current agreement with PSA 2 which was approved by the Executive Board on May 29, 2024. For context and background, RABA submitted a proposal to provide free bus transportation throughout Shasta County to seniors and was funded at \$10,000 of American Rescue Plan Act (ARPA) funding and \$12,889 of IIB Transportation funding from the Older America Act for a total of \$22,889 for the first year. This is a simple transportation service that bills \$1.00 per boarding to the agreement. There is no assets, overhead or salaries used for this program. As part of the notification, a draft agreement was provided to us for review. RABA's General Counsel reviewed the agreement and had concerns about the following areas, which such concerns was provided to the Executive Director of PSA 2 on August 13, 2024:

- Strikeout 6.i through 6.l. RABA work is always in the public domain and there will be no copyright work for the performance of providing free rides to seniors;
- 7.a refers to "CDA information assets" This should be defined as 2.t since it's a definition. This appears to be out of place;
- 11. Property should be removed as this is not applicable to RABA for this one year agreement. There is no property to be obtained as this is a fare subsidy agreement. This can be called 11. Reserved.;
- In regard to Section 17. Insurance, it should be noted that RABA has no employees. RABA contracts with the City of Redding for administrative services and Transdev for operations and maintenance services. Transdev and City of Redding is not a party to this agreement. RABA is able to provide employer liability insurance and liability insurance. However, RABA does not have automobile exposure as the operation is insured by Transdev whom has indemnified RABA. Therefore, the insurance certificate provide meets the terms of the Agreement RABA is open to additional language to provide a copy of the City of Redding Workers Compensation Insurance Certificate and Transdev Insurance Certificate if modifications to the overall agreement is being made as requested above.

The Executive Director, Ms. Teri Gabriel responded on August 16, 2024 with responses that basically stated everything was required, regardless if it had relevance to the agreement or not. RABA's General Counsel did not feel comfortable with the response and requested that we meet with PSA 2's attorneys. Ms. Gabriel wanted a meeting first with her staff as it was requested that we involve the California Department of Aging. That meeting occurred on September 3rd, 2024. There was still concerns after that meeting, so a letter was sent on September 20th, 2024 with the points noted

above. On October 9, 2024, a response from Ms. Gabriel was provided that stated: *“After further review from the Legal team, the California Department of Aging (CDA) advises that the disputed contract clauses in the AAA’s contract remain intact to maintain regulatory compliance. These provisions are standard protective measures, not negotiable, and are required to meet the funding requirements and regulatory standards outlined in the Older Americans Act (OAA), Code of Federal Regulations (CFR), California Code of Regulations (CCR), CDA Program Guide, and other relevant regulations”.*

RABA’s General Counsel was not satisfied with that response and as a result we met with the California Department of Aging attorneys in October and November 2024 to discuss the concerns. It was advised that some of the terms requested for modification was reasonable and could be changed, however, at the direction of PSA 2, contrary to what Ms. Gabriel stated.

On December 4, 2024, Ms. Gabriel advised that RABA needs to decide on the agreement. We responded that a decision will be made on December 26, 2024. On December 26, 2024, we responded with the following: *“We will move forward for a year to understand the relationship and go from there. Please respond to my previous email on deliverables while we route the contract for signature. I would like to start this February 1, 2025.”* On January 1, 2025, RABA executed the agreement.

Since then, we started conversations with PSA 2 about the use of the WellSky reporting solution in February 2025. They provided us an agreement that required review by General Counsel. We provided preliminary comments on February 28, 2025 which stated *“I just heard back from my legal team – they will not accept your terms and conditions and will not negotiate terms or incorporate PO terms into our OF.”* RABA stated that is unacceptable and that we will not execute an agreement unless terms were negotiated. After we advised that to them, they sent our revisions to their legal on March 12, 2025. The sales representative since then departed WellSky and we received a follow-up from a new representative on April 10, 2025 which stated *“Bill is no longer with WellSky. I see the Case where Legal was reviewing your Order Form. I have reached out for a status and have copied Bill’s co-workers as one of them will be taking over to bring this across the finish line. Someone will respond when we hear back from Legal.”* Until then, RABA cannot take any action with WellSky.

Ms. Gabriel has advised RABA that on April 10, 2025 the following:

- “- Section 10 c (starting with paragraph 2) addresses the use of SAMS for data reporting, the data reporting due date, and the requirement for Contractors to submit data reports to PSA 2 AAA as required.*
- Section 5 is provided for reference stating that PSA 2 AAA may terminate the contractual agreement should the Contractor fail to perform any covenant of the agreement.”*

However, in the request for proposals issued in 2024, it states the following: *“Contractors shall utilize the SAMS system on the WellSky portal website. Software and licensing shall be acquired by the service provider. The cost of a yearly subscription to gain access to the software will be an allowable expense for the service provider and is mandatory for program data entry **unless otherwise arranged with PSA 2 AAA.**”*

On August 12, 2024, Ms. Gabriel responded to RABA with the following: *“As a courtesy, PSA 2 has offered to enter the data for RABA. Circumstances related to this offer could change at any time;*

therefore, the requirement shall remain in the contractual agreement. I would be willing to sign a waiver after the contract is executed explaining this arrangement for this contract period; however, at the end of the day, the Contractor is responsible for data entry through the required data software." RABA stated "Lets create a wavier until if and when we need to use the software."

RABA stated after that email that the response is not acceptable and if the agreement needs to terminate, we would like to address the Executive Board on our concerns regarding this overall agreement and the challenges that we have faced.

Since the program has launched, RABA has enrolled over 300 seniors for the free fare program. This program provides additional mobility for seniors ages 60 years old and older to access quality of life opportunities throughout Shasta County as well as to Tehama, Trinity and Modoc Counties, areas all served by PSA 2. At this rate, it is expected that the grant will not be enough to cover all of the senior transportation trips, and RABA will need to find an alternative funding source until the FY 25-26 agreement is executed.

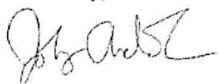
RABA has carried 7,303 passenger trips which equals to \$7,303 dollars to be reimbursed to RABA. However, PSA 2 states that RABA can only invoice on a 1/12th approach or \$1,000 per month since there is a suspension of the IIIB-Transportation funds. This means RABA has to float the cost of these passenger trips until we reach \$7,303 which will be eight months later. By then, RABA predicts that the full grant amount will be expended. Furthermore, RABA is expected to provide a match to the \$10,000 in ARPA funds provided, to which ARPA funds requires no local match. We understand the IIIB-Transportation funds have a match. We do not understand the desire of PSA 2 to require a match for ARPA funds.

If this program was to be terminated by PSA 2 based on the latest comments of Ms. Gabriel regarding "non compliance of not having WellSky", RABA will immediately have to terminate the free ride program and seniors will be required to pay a fare, thus defeating the intent of improving access to quality of life opportunities for seniors in the PSA 2 service area served by RABA.

It is not the desire of RABA to go down this path, and we are looking to the PSA 2 Executive Board for resolution and support to the ongoing challenges being faced under this present agreement and consideration for revisions to the agreement to reflect the true intent of the program, removal of the match requirement for ARPA funds, being able to reimburse at actual usage and not based on 1/12th of the grant amount and including Ms. Gabriel's statement about RABA not needing WellSky due to the simplification and reporting of this program.

Should you have any further questions regarding this letter, please contact me at 530.245.7116 or email jandoh@rabaride.com.

Sincerely,



John C. Andoh
Transit General Manager
Redding Area Bus Authority

cc: Christian M. Curtis, General Counsel

REDDING AREA BUS AUTHORITY

3333 SOUTH MARKET STREET, REDDING, CALIFORNIA 96001-3516 • (530) 241-2877

EMAIL RABA@RABAride.com • WEB www.RABAride.com



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Teri Gabriel
Executive Director,
PSA 2 AAA

PSA 2 Area Agency on Aging

May 8, 2025

John C. Andoh, Transit General Manager
Redding Area Bus Authority
3333 South Market Street
Redding, CA 96001-3516

Dear Mr. Andoh,

Thank you for submitting your letter to the Chairman and Vice-Chairman of PSA 2 Area Agency on Aging's (PSA 2 AAA) Executive Board dated April 20, 2025, indicating Redding Area Bus Authority's (RABA) concerns with the contractual agreement with PSA 2 AAA.

The points raised in your letter have been considered and addressed with PSA 2 AAA staff in accordance with Section III, D (2) of the PSA 2 AAA Service Provider Appeal Policy and Procedures located on the PSA 2 AAA website: https://www.psa2.org/files/ugd/2afb0f_471dd71c7ada45a4a38c4aff470359bc.pdf. Please note the following responses to the matters of concern raised in your letter:

- The statement pertaining to California Department of Aging's (CDA) response to the PSA 2 AAA contract adjustments in paragraph 2 on page 2 of your letter is untrue. The statement reads, "It was advised [by CDA] that some of the terms requested for modification was [sic] reasonable and could be changed." PSA 2 AAA has verified with CDA's Chief Counsel that they cannot negotiate legal matters on behalf of any PSA, and the post meeting correspondence with RABA shared with Director Gabriel indicates that CDA did not state PSA 2's contract could be modified. Director Gabriel confirmed that she did email a response to RABA on October 9, 2024, indicating CDA's statement that the PSA 2 AAA contract is "non-negotiable and met all regulatory requirements with CDA." Despite this response, RABA signed the contractual agreement with PSA 2 AAA on January 1, 2025. The signed agreement was received by PSA 2 AAA on January 10, 2025, and Director Gabriel executed the contractual agreement on January 17, 2025.

- Based on CDA requirements for Older Americans Act program data, completed units of service are to be reported via a software platform which successfully uploads data into CDA's California Aging Reporting System (CARS) software. PSA 2 AAA has held a license with WellSky (formerly Mediware) to access the Social Assistance Management System (SAMS) software for data reporting since the late 1990s. This data reporting requirement is reflected in the contractual agreements with all contracted service providers receiving Older Americans Act funding. (See Section 10(c) Reporting and Record Keeping of the service provider contractual agreement).
- The cost for software licensing with SAMS is an allowable expense with Older Americans Act program funding as stated in this section of the service provider contractual agreement; however, the opportunity to reflect this expense was not indicated in RABA's 2024/2025 budget due to their decision to only budget \$1 for each one-way-trip.
- While data reporting is non-negotiable, RABA has informed PSA 2 AAA that, "At this point, we cannot accept the WellSky agreement as its written." With the long history in successfully using the SAMS software offered by WellSky, PSA 2 AAA finds the WellSky licensing agreement reasonable for data reporting purposes. WellSky data reporting software is currently used by over 20,000 federally funded organizations nationwide.
- The assistance offered by the PSA 2 AAA staff to provide data entry is not routine; however, the data reporting service was initially offered to help on-board RABA into the PSA 2 AAA funded network of service providers since their data collection was far less complex than other registered services. In a meeting with RABA's attorney and transit manager on September 3, 2024, a necessary action to address the dispute with the PSA 2 AAA contract agreement, RABA's attorney stated that the deviation from the original contract for data reporting was "picking & choosing" which contractual obligations would be followed. PSA 2 AAA staff retracted their offer to assist with data reporting. Again, in the on-boarding meeting with RABA's Transit Manager and fiscal staff, hosted by PSA 2 AAA on January 24, 2025, RABA's Transit Manager indicated they would handle the data reporting.
- Note that non-compliance with required data reporting has caused delinquent data reporting from RABA to PSA 2 AAA and ultimately to CDA. February 2025 data reports were due on March 11th; March 2025 data reports were due on April 9th; and April 2025 data reports are due on May 9th.
- Non-compliance in any area of the service provider contractual agreement cannot remain unresolved as it leads to fiscal audit and program monitoring findings for PSA 2 AAA with CDA's Program and Finance Bureaus, as well as with the PSA 2 AAA contracted Certified Public Accountant. PSA 2 AAA's lack of response to any identified findings could ultimately jeopardize the overall funding allocated to each county in the PSA 2 region.

- In response to the concern with outlaid costs by RABA to serve 7,303 passenger trips thus far with PSA 2 AAA funding, the Request for Proposal (RFP) application materials, the PSA 2 AAA contractual agreement, and the conversation with the RFP Review Committee during the RFP process, all addressed the management of PSA 2 AAA funding and allowable reimbursements. Further, it has been verified with PSA 2 AAA and CDA that American Rescue Plan Act funding, which also supports RABA's transportation services, does indeed require matching funds.

I recognize that RABA and PSA 2 AAA have reached an impasse related to RABA's compliance with the PSA 2 AAA contractual agreement. Therefore, based on the above statements, and in accordance with section III, D(2) of the PSA 2 AAA Service Provider Appeal Policy and Procedures, as Chairman of the PSA 2 Executive Board, this appeal shall be determined as denied.

Note that the Service Provider Appeal Policy and Procedures allows the contracted service provider to request a hearing before the full PSA 2 AAA Executive Board. The service provider must request a hearing within 10 days of this written notification of determination as stated in Section III, E of the policy.

In the interim, RABA is asked to comply with all requirements of the PSA 2 AAA contractual agreement, including the submission of data for the months RABA provided PSA 2 AAA funded transportation services, no later than May 16, 2025. RABA also has the right to terminate the contractual agreement with PSA 2 AAA as indicated in Section 4 of the PSA 2 AAA contractual agreement.

Being that transportation services remain one of the greatest unmet needs in each county of the PSA 2 AAA region, it was the PSA 2 Executive Board's intent to partner with RABA during the 2024-2028 RFP funding period to expand transportation services for older adults to the Shasta County region. Given the current situation, to date only 5% of the total transportation funding allocated to RABA in fiscal year 2024/2025 has been reimbursed to RABA for services rendered with now insufficient time to expend the funds allocated before the June 30, 2025, deadline. I am further concerned that the delay in signing the PSA 2 AAA contractual agreement left RABA older adult riders unserved during the entire first half of the fiscal year. Unspent transportation funding awarded to RABA shall be returned to CDA following the fiscal year-end closeout process.

I ask that RABA consider the options listed above and respond to PSA 2 AAA by the established dates. I appreciate RABA's acceptance of their responsibility, and any related ramifications, based on the outcome of their decision.

Sincerely,



Supervisor Jill Cox, Chairman
PSA 2 Area Agency on Aging Executive Board

Cc: Teri Gabriel, PSA 2 Area Agency on Aging Executive Director
Andrea Sutton, PSA 2 Area Agency on Aging Fiscal Manager
PSA 2 Area Agency on Aging Executive Board
Kevin Kern, CA Department of Aging, Staff Services Manager - Planning,
Monitoring and Data Bureau