

PSA2AAA Fair Hearing (Appeal) / Grievance Process

A contractor may appeal any determination, decision, action or non-action, including a sanction, suspension or termination. The appeal is referred to as “action” hereafter.

The appeal is to be initially addressed to the PSA 2 Area Agency on Aging (PSA2AAA) in writing.

If further action is warranted, a written appeal may be filed with the PSA2AAA Executive Board within fifteen (15) days after notice from the PSA2AAA. This appeal shall be addressed to the Chairman of the PSA2AAA Executive Board, PSA 2 Area Agency on Aging, P.O. Box 1400, Yreka, CA, 96097. Such appeal shall set forth plainly the action or actions of PSA2AAA being appealed, the reasons the contractor finds such action unsatisfactory, and a suggested course of action to be considered by the Executive Board.

The PSA2AAA Executive Board Chairman will appoint a committee of the Executive Board to review the PSA2AAA action taken and the written appeal by the contractor. The recommendation of the Committee will be presented to the Board for a decision. The Board’s written decision will be issued to the contractor within fifteen (15) days.

If further action is warranted, a written request for an oral hearing with the Executive Board must be received by PSA2AAA within fifteen (15) days following receipt of the Boards’ decision. The Executive Board Chairman will set a date, time and place within fifteen (15) days following the request. The contractor may, at its own expense and without charging against PSA2AAA funds, be represented at such hearing by any representative of its choice not employed by PSA2AAA. The contractor, or its representative, shall have the right to present views of the contractor at such hearing which will be recorded.

The Executive Board shall make a written decision and transmit such decision to the contractor and the Director of the California Department of Aging within fifteen (15) days following the hearing.

At this point, the contractor may file an application for review by the Grants Appeals Board of the California Department of Aging if the matter at issue concerns:

1. Denial of an application to provide services under an Area Plan.
2. Termination of a subgrant or contract.
3. Refusal to renew a subgrant or contract.

The filing of such appeal is outlined in (CDA-PM-T38-80-15/ CDA-PM-T3c-80-10) dated July 15, 1980.